
In Attendance:

Present: Patrick Graham, Lisa Johnston Adrianna Smart, Scot Atkins, Catherine Clark, Annemarie Ross, Troy Olivier, Janine Butler,, Jim Fugate, Erin Auble, Brian Trager **Guests:** Matt Lynn, Andrea Zuchegno, Kurt Stoskopf

Agenda – Patrick Graham, NFC Chair

1. Communication Officer's report/approval of minutes (Lisa/Troy)
 - A. 3/18/25 minutes approved with corrections
 - B. 4/1/25 Transcript Summary of joint meeting with RIT Faculty senate approved
 - C. 4/15/25 (update). Slido comments from NFC Emergency Meeting approved in lieu of minutes.
2. Two (2) Concept Papers- need NFC approval. Matt Lynn outlined two separate concept papers for AOS degrees that already have an existing AAS equivalent. Rather than going through the usual process of vetting with the NTID faculty community through a vote, the NTID Curriculum Committee (NCC) gave the green light for these papers, with the understanding that it will go to NFC for approval.
 - A. AOS in 3D Graphic Technology
 - B. AOS in Technical Theatre.

These programs already have an AAS equivalent and these are programs that have a reduced number of General Education (it's not labeled as such) courses. There are 5 required non-technical courses for the AOS degrees (2 English courses, 1 math course, and 2 AOS perspective-types of courses). The issue with the 3DGT AAS degree is that many do finish the technical courses but they leave before they are able to complete the general education courses. For the Technical Theatre degree, the previous chairperson did not want an AOS course equivalent to the AAS degree.

Janine (Lisa) made motion to accept the AOS in 3D Graphic Technology. All voted in favor.

Scot (Janine) made motion to accept the AOS in Technical Theatre. All voted in favor.

3. Department Updates:
 - A. ICS: Brian expressed concern about enrollment for fall semester. He talked with Rick Postl and it appears that we have lower than expected numbers for fall. What's the point of new programs if the "well is drying up". This is something to address at a future meeting.
 - B. Business Studies: Scot will be going on faculty sabbatical during fall semester. Donna Tuffner will be Scot's replacement for fall semester only. Scot suggested that faculty take advantage of the Summer Institute this week to learn more about AI in the classroom.
 - C. CSS: Catherine had someone approach her and ask her if we should consider a policy for when to change the syllabus during the semester. There is no policy regarding this. Erin indicated that the syllabus policy was long in the past, and it was cut significantly to allow for more academic

freedom. Basically, there are a few requirements for the syllabus (Academic integrity, Title IX, etc). No action with this.

- D. Performing Arts: The department is considering department wide policy for AI in their course syllabi and having ongoing discussions about.
- E. ASLIE: Lisa reports that the department is discussing new “entry level interpreter” mastery requirements before students graduate.
- F. Engineering Studies: No meeting since April. There are two search committees and now we have a lab renovation proposal on the table. Current concept paper for Geospatial Technology has been sent to the NCC.
- G. VCS: Department is now discussing if there should be a standard for classroom attendance policy.
- H. Science and Mathematics: Annmarie discussed two things from Faculty Senate. There was a proposal for appraisals every 3 years for specific situations. This was not approved. The title, “teaching professor” was not accepted because of the word, “professor”, which has specific connotations. This is back for discussion.
- I. Liberal Studies: Department had discussions about the upcoming task force for Communications and felt that the committee should not be overly large, but just enough to represent a wide variety of people (faculty, students).
- J. DDE: Two (2) new faculty have been hired.

4. Vote for new NFC Executive Board and new members.

A. Gary Blatto-Valle will replace Annemarie Ross from Science/Mathematics department for next year. Donna Tuffner will replace Scot Atkins from Business Studies for fall semester only.

B. Vote for all three officer positions.

1.) Janine self-nominated for the chair position of NFC (Scot seconded). All voted in favor. Motion passed unanimously.

2.) Scot nominated Lisa for the vice chair position of NFC (Janine seconded). All voted in favor. Motion passed unanimously.

3.) Adrianna Smart self-nominated for the communications officer position of NFC (Catherine seconded). All voted in favor. Motion passed unanimously.

5. New Business-

A. Janine moved to have an adhoc committee for communication expectations for one semester. The committee should have 2 representatives from each department (faculty and staff) and include 2 students. Brian moved to move this discussion to the first NFC meeting in the fall semester. (Troy seconded). All voted in favor. Motion passed.

5. Adjournment of Meeting at 12:44p.m. Brian (Scot).

Respectfully Submitted,

Scot Atkins

NFC Communications Chair

Respectfully submitted,

Communications Officer, Scot Atkins