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## **In Attendance**

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Denise Kavim, Catherine Clark, Brian Trager, Sandra Bradley, Clayton Ide, Troy Olivier, Patrick Graham, Scot Atkins, Jim Fugate, Ann Marie Ross

Additional guests: Matt Lynn, Gary Behm, & Jessica Cuculick (To discuss workload guidelines and Professor of Practice)

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## **Chair's Report – Brian Trager**

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1. Communication Officer Update
  1. Minutes from last minutes approved.
    - A. 8 Voted YES and 1 Abstained
  
2. Professor of Practice (POP)
  - A. RIT set up general purpose of this to fit each college and each college will write the job description based on college needs.
  - B. This position is for up to five years, possible renewable for an additional five years based on needs of department.
  - C. Some concern about the policy and the requirement for sign language as it states ADVANCED. Nervous that the language might scare away some candidates?
    1. Discussion: Candidates will be expected to have advanced in SLPI but not required – other factors will be looked at as well. Reason it's advanced is because it's a short-term position – not long term. Want them to “hit the road running”
    2. Also – its not really a position that is open to the public – it is more if a department or institute really has their eye on someone – not like a position on Career Zone for everybody to apply.
  - D. Teaching is primary responsibility – but not necessarily in the classroom.
  - E. The chair is the one who makes the request for the POP position.

**NFC MEMER PROPOSES TO CLOSE DISCUSSION AND VOTE ON THE PROFESSOR OF PRACTICE DOCUMENT AS IS:**

YES: 5

NO: 3

MOTION PASSED – Document accepted “as-is”

3. Workload Guidelines for NTID
  - A. Matt Lynn wants to get formal feedback from NFC and then work on finalizing the document for a vote.
  - B. Department reps will collect final feedback from their respective departments and a letter will be composed to Matt Lynn as soon as possible.

C. NFC will not be voting on Workload guidelines at this time, but agrees with administration that it MUST be ready and in place before next year's appraisal process.

4. Elections for next year's officers results:

A. Communication Officer: Clayton Ide

B. Vice Chair: Patrick Graham

C. Chair: Brain Trager

5. Adjournment

THE NFC WISHES YOU ALL A WONDERFUL SUMMER!

See you all in the fall for the 2023-2024 academic year! Our first meeting will be on September 5<sup>th</sup>, 2023.