

NTID Faculty Congress NFC Meeting Minutes
February 16, 2021
12 – 1:30 pm via Zoom

Chair: Jessica Trussell
Vice-Chair: Stephen Aldersley
Communications Officer: Adriana Kulakowski

Attending: Jessica Trussell, Adriana Kulakowski, Catherine Clark, Bonnie Jacob, Luane Davis Haggerty, Marcus Holmes, Edward Mineck, Stephen Aldersley, Sandra Bradley, Denise Kavin

Notetaker: Adriana Kulakowski – Communications Officer

Agenda Item	Discussion / Status	Action Items
1. Review Previous Meeting Minutes	Vote on February 2, 2021 Minutes: Motion: NFC Member Second: NFC Member Approved: 8 members approved Abstained: 2 members (member absent)	
2. Tenure and Promotion Revisions - Committee	NFC would like to create a committee to research and discuss tenure and promotion guidelines with the emphasis on BIPOC, women, and deaf and hard of hearing faculty members. Should the committee consist of NFC members only or should we open the committee to all NTID constituents? BIPOC faculty members should be involved in this committee. The NFC unanimously agreed that all NTID tenure track faculty members should be involved in this committee. NFC executive members will contact Dr. Joseph Hill regarding his possible involvement and requirements for this committee.	
3. NFC Membership requirements	NFC is considering changing the membership requirements based on size of the department; more people, more representation. <ul style="list-style-type: none"> ● possibly 1 representative per every 10 faculty? or 15? With a cap of 3 reps per department, perhaps? Due to other NFC priorities, this topic will be on hold until further notice.	
4. Tutoring and Support Services	Jessica recently met with the Student Tutoring and Support Services committee representative. They expressed concerns regarding the administration's newly developed job description for the Director of Baccalaureate Support Services position. The committee would like the NTID administration to select an individual who currently has a strong liaison with the provost and deans of all colleges at RIT; maintaining similar interaction and policies among the different colleges is imperative to this position's success.	

5. Title XI Partnership Program	The NTID administration has asked NFC to seek out recommendations of faculty who might be interested in participating in the Title IX Partner Program. NFC representatives will be contacting and providing information to their constituents regarding the program. Interested NTID constituents will be collected and sent to administration for their review.	
6. NFC Executive Meeting with NTID Administration	<p>The NFC executive committee will be meeting with the NTID administration as soon as a date is scheduled. Some of the topics that we would like to discuss are as follows:</p> <ul style="list-style-type: none"> ● What is the action plan when recruiting diverse faculty members? <ul style="list-style-type: none"> ○ Currently NTID has a 50/50 tenure track/lecturer practice. Administration would like to change this ratio to 60/40. What approach will they take when recruiting faculty members, especially BIPOC faculty members? <ul style="list-style-type: none"> ▪ Develop our own talent ("growing our own"). ▪ Partner with regional universities to help current faculty? achieve their PhDs or terminal degrees ▪ Fellowship program – Does it provide monetary support? ● Has the NTID administration decided on how they will select the new Director of Baccalaureate Support Services (aka: Lead support coordinator, NTID)? ● Recently received COVID-19 pandemic funding, what are NTID's plans for this fund? <ul style="list-style-type: none"> ○ Bernie Hurwitz is the contact for this initiative. ● Fall enrollment – How do the numbers look? Retention from fall 2020 to spring 2021? ● Workload guideline policy – How to maintain consistency among departments? Are NTID faculty members aware of and familiar with the guidelines? 	
7. Replacing Executive Committee positions	NFC is seeking nominations from NFC members to replace the current chair, vice-chair, and communication officer effective fall 2021. Nominations are currently being accepted for all positions.	
Meeting was adjourned	1:00 pm	

BCJ reviewed.
CC reviewed
LRDH reviewed

MH Reviewed
ACK Reviewed