

NTID Faculty Congress NFC Meeting Minutes
February 4, 2020
12 – 1:30 pm, CSD-2102

Chair: Mark Rosica
Vice-Chair: Jessica Trussell
Communications Officer: Adriana Kulakowski

Attending: Jessica Trussell, Mark Rosica, Catherine Clark, Tao Eng, Marcus Holmes, Bonnie Jacob, Luane Davis Haggerty, and Sandra Bradley
Notetaker: Adriana Kulakowski

Agenda Item	Discussion / Status	Action Items
1. Review previous meeting Minutes	<ul style="list-style-type: none"> ● Vote on January 21, 2020 Minutes: <ul style="list-style-type: none"> ● Motion: NFC Member ● Second: NFC Member ● Abstained: Two NFC members ● Approve: Unanimous 	
2. New NFC Member	Welcome new Department of Performing Arts Representative, Luane Davis Haggerty. We are still waiting for the Department of Liberal Studies and the Department of Cultural & Creative Studies to appoint a replacement NFC representative.	We will follow-up with the department chairs
3. Changes in NFC Bylaws	<p>The NFC bylaws were recently amended to reflect the addition of the Department of Performing Arts. Dates on the NFC bylaws reflect when the amendments were made. An NFC vote was conducted regarding the recent changes to the bylaws.</p> <ul style="list-style-type: none"> ● Motion: NFC member ● Second: NFC member ● Approved: Unanimous 	
4. Communication and language task force ballot	NFC is recommending a reminder email be sent by administration (by Monday the 10th). Since only one ballot was generated, we recommend that we redo the voting process or interpret the vote ASAP to have two separate votes; one for tenured faculty and another for non-tenured faculty. All NFC members are encouraged to remind their constituents to vote once the email is received. Voting for the faculty communication expectations policy language will close on February 14, 2020.	Make administration aware of this change.

6. Workload Survey – Analyze the results	Last year we sent out a workload survey to all NTID faculty members. We are asking NFC members to volunteer to analyze and interpret the results of the survey.	
New Business	No new business	
Meeting adjourned at 1:05pm.	<ul style="list-style-type: none"> ● Motion: NFC member ● Second: NFC member ● Approved: Unanimous 	