

NTID Faculty Congress NFC Meeting Minutes
May 1, 2018
12 – 1:30 pm, SDC-2102

Chair: Jessica Trussell
Vice-Chair: Edward Mineck
Communications Officer: Austin Gehret

Attending: Jessica Trussell, Mark Rosica, Edward Mineck, Austin Gehret, Adriana Kulakowski, Marcus Holmes, Catherine Clark, Patti Durr

Absent: Jennifer Gravitz, Tao Eng, Leisa Boling, Camille Ouellette

Notetaker: Firoza Kavanagh

Agenda Item	Discussion / Status	Action Items
1. Announcements	<p>● Announcements:</p> <ol style="list-style-type: none"> 1. Starting AY18-19, NFC Vice Chair by election, will be Mark Rosica, taking over from Ed Mineck. 2. Revised ByLaws vote – passed with 70% approval by voting constituents; final ByLaws posted on NFC website. 3. Gerry already accepted new ByLaws as presented by Jessica at NAG two weeks ago. This satisfies “Presidential concurrence” as stated in ByLaws. 4. Jessica emailed Dept Chairs that NFC meeting dates will be forthcoming, and to please honor agreement for reps to attend those meetings. 5. NFC membership AY18-19 – change word ‘membership’ to ‘representative’ on the website: <ol style="list-style-type: none"> a. ASLIE – will have a new NFC rep 2018-2021; Jessica has the reps name and info (should the name be included here?). b. Liberal Studies – Jessica will check if Jennifer will continue to attend or have a different rep. c. MSSE – Jessica will continue 2018-2021. d. VCS – Ed will continue 2018-2021. 6. Majority vote for officer elections were clarified in the ByLaws per Katie Schmitz’s feedback. 7. NFC website houses official documents; NFC Google drive houses working docs. 	<p>Jessica: confirm NFC reps from ASLIE and Liberal Studies for AY18-19.</p>
2. Agenda items for next year	<p>● Review of some proposed agenda items list for next year:</p> <ol style="list-style-type: none"> 1. Invite the Chief Diversity Officer to present – Executive Committee has invited CDO to present at NFC about how to support job placement for students. 2. Clarity on the CEOCA report – NFC sub-committee Catherine, Adriana, Patti, and possibly Jennifer, will meet every other week (I don’t recall anyone saying how often they will meet to review the Report...maybe delete?) to review CEOCA report findings and recommendations to share with NFC. Items to consider: <ol style="list-style-type: none"> a. Clarity to standardize the understanding of what CEOCA report means and is referring to. b. Report states that ASL be recognized as an official language. 	<p>Executive Committee: meet with Gary/ Katie to ask how NFC can collaborate and help with AACC (define?) agenda items, review ByLaws, share preliminary NFC AY18-19 agenda list.</p>

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	<p>c. Simcom may still be needed by some students.</p> <ul style="list-style-type: none"> ● Possible additional agenda items: <ol style="list-style-type: none"> 1. Practice is not policy – practice can be questioned, policy can't be questioned; share/give document copy of promotion or tenure report to faculty. 2. Upward appraisal process – create equity re review (not pay), possibility of simple checkbox review for people who have to evaluate upward appraisals; evaluate by Dean, each Chair, etc. 3yr or 5yr process is not sufficient – need more frequent opportunity for faculty to provide feedback re Chair. NFC feedback should be included in the discussion/decision process. 3. We will always need to be mindful if certain topics are appropriate for NFC discussion or are HR issue – such as heavy workload, not commensurate pay, not valued, perception of favoritism by HR. 4. Meet with admin to decide if certain topics should remain only on AACC agenda, or be on both NFC and AACC agenda. ● Prioritize agenda items list: <ol style="list-style-type: none"> 1. Proposed methodologies for identifying topics for discussion – weighted vote; or top 1/3, second 1/3, bottom 1/3; or each rep ask their dept to prioritize; or pick their top 5. 2. Timing – in the 1st or 2nd NFC meeting next year, ask depts. what they want; or ask in mid-Aug so they can add it to their dept retreat/meeting. 3. Agenda list for distribution to depts. – Austin will add explanations to each item on agenda list and maintain one master list; all NFC reps will contribute to the explanations. 4. More/new topics – could be solicited from depts. at mid-year. 5. NFC will decide final prioritization based on dept feedback. ● Final AY2017-18 Report: <ol style="list-style-type: none"> 1. Final report and year summary to admin and to post on NFC website. 2. Can include that we focused on revising ByLaws with feedback from departments. 	<p><i>Met 5/15 re 2017-18 progress & 18-19 POW</i></p> <p>Mark/Austin: Final report/year-end summary to NFC webpage.</p> <p>Austin: Create/maintain agenda items master list with explanations; for distribution to depts.</p> <p>Jessica: send out to all including lecturers: *ByLaws vote results, *AY18-19 officers, *AY18-19 agenda list including additional items.</p> <p>Executive Committee: Qualtrics survey to all in Summer, to prioritize agenda items list. Collect results then decide how to prioritize in Fall.</p>
3. Next Meeting	● Fall 2181	

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