

NTID Faculty Congress NFC Meeting Minutes
September 24, 2019
12 – 1:30 pm, CSD-2102

Chair: Jessica Trussell
Vice-Chair: Mark Rosica
Communications Officer: Adriana Kulakowski

Attending: Jessica Trussell Mark Rosica, Catherine Clark, Tao Eng, Sandra Bradley, Edward Mineck, Marcus Holmes, Patti Durr
 Jennifer Gravitz, Bonnie Jacob

Notetaker: Adriana Kulakowski

Agenda Item	Discussion / Status	Action Items
1. Review previous meeting Minutes	<ul style="list-style-type: none"> ● Vote on 9/10/19 Minutes: <ul style="list-style-type: none"> ● Motion: Mark ● Second: Jennifer ● Approve: Unanimous 	
2. College Level: Policy on Policies	<p>Edward Mineck volunteered to research what the “Policy on Policies” are in place at RIT/NTID. Ed is scheduled to meet with the new Associate Provost Garziona, to discuss the topic in-depth. Currently the existing Policy states that voting faculty must identify issues of academic concern (promotion and tenure is specified as among those issues). They must discuss such matters, formulate recommendations, and recommend approval for implementation. All this while knowing that all policies are subject to approval up the chain - from our Associate VP of Academic Affairs, ...to the board of trustees. Additional information regarding Ed’s research were uploaded to the NFC website.</p>	
3. NTID 2025 strategic planning	<p>C representative should encourage constituents to attend one of the two feedback sessions.</p>	
4. Communication and language task forum	<ul style="list-style-type: none"> ● During spring semester, NFC sent an email to Katie Schmitz agreeing to host? The Communication and Language forum provided a list of requests were met by administration. <ul style="list-style-type: none"> ○ NFC is willing to promote the forum, encourage constituents to attend, and share necessary feedback. As we suggested, the NTID Communication Assessment Task Force will run the forum, NFC will assist in promoting attendance and participation . ○ NFC feels that the forum should not be a time to vote on the new policy until all the communication and language assessments are finalized. ○ During the forum, NFC would like administration to disclose the following information: 	

	<ul style="list-style-type: none"> ▪ Why was the Communication Assessment Task Force task force committee created? ▪ History of how the original policy was established ▪ Mention the task force charge ▪ Future plans of the newly implemented committee (assessments, votes, implementations). <ul style="list-style-type: none"> ● Based on Gerry's schedule ? We at NFC are recommending that the Communication and Language task forum meeting be held on: <ul style="list-style-type: none"> ○ October 11, 2019 (90 minutes - East) ○ October 22, 2019 (90 minutes – West) <p style="text-align: center;">Katie S. is working on finding appropriate times and locations (for two separate forums).</p>	
5. Progress on workload survey	41 out of 180 (23%) constituents have finished the survey. After the October 1 st due date, data will be analyzed and presented to the administration.	
6. New Business	<ol style="list-style-type: none"> 1. In addition to the workload survey, the topic of salary discrepancy was mentioned. An initial discussion about NTID faculty salary and equity of expectations and salary of RIT occurred as a result of a faculty member sharing this concern to their NFC Rep. We will see where the results of the Workload Survey takes us. 2. There was a discussion in which a representative of NFC was recently told by administration that effective immediately, the mid-tenure review report would now be physically shared with the applicant. Upon receiving this information NFC would like to know the following: <ul style="list-style-type: none"> ○ What is the effective date of this change in procedure? ○ Whether administration will be providing access to mid-tenure review reports? 	
Meeting adjourned	<ul style="list-style-type: none"> ● Motion: Jennifer ● Second: Mark ● Approved: Unanimous 	