

# Creating Flipped Classroom Lectures: **RECOMMENDED PRACTICES**

## **1** Before Production

- ★ Determine nature of video
- ★ Prepare script – outline - notes
- ★ Conduct a dry run
- ★ Keep video lengths short
- ★ Take advantage of technical assistance from others
- ★ Get tips from experienced instructors
- ★ Expand on one specific topic and accompanying subtopics
- ★ Decide on video storage site

## **2** During Production

- ★ Maintain consistent professionalism with background, lighting, clothes and visuals
- ★ Wear ideal clothes for consistency
- ★ Look directly at the camera
- ★ Pace signing appropriately and allow for pauses
- ★ Keep timelines generic

## **3** After Production

- ★ Review entire video before uploading
- ★ Insert captioning
- ★ Label video files appropriately
- ★ Create post-viewing student comprehension assignments
- ★ Collect evidence of student learning
- ★ Solicit feedback from students
- ★ Back up your files