

Mid-Course Feedback

Kim B. Kurz, NTID Educational
Effective Assessment &
Student Ratings

September 14, 2020



NTID Student Ratings Advisory Group

- Kim Kurz, Chair
- Karen Beiter
- Vicki Liggera
- Ernest Roszkowski
- Deirdre Schlehofer
- Andrew Steele
- Jen Verbakel
- Tom Weymann

Overview

- **Instructors can decide to participate in Mid-Course Evaluation**

- **Three options to use mid-course evaluation:**
 - 1. SRATE/SmartEvals system**
 - 2. Qualtrics Survey**
 - 3. Use your own paper surveys using MCF or create your own questions**

Why?

- **MCF can lead to a more meaningful, mutually satisfying, and potentially higher end-of-term student ratings while impacting a course while it is still in progress**
- **Instructors will have the opportunity to improve their teaching effectiveness and student satisfaction in a timely way**

Promotion

A strategy to document your progress as a teacher when you go up for promotion

Gather Students Feedback

MCF is a process to response to students' desire to see that their opinions are values by teachers and can impact what happens in their courses related to:

- **Communication**
- **Teaching Strategies**
- **Materials**
- **Assignments**
- **Pace and rigor**

RIT's SRATE MCF

Includes five Likert agreement-scale items, each paired with an optional comment box for students to explain their answers regarding these topics:

- Communication between instructor & student
- Communication among students
- Materials
- Difficulty level and pace
- Homework and projects

Differences between MCF & Final SRATE Evaluations

- **Your department chair will not have access to MCF results unless you choose to share**
- **Your department chair only has access to your final student evaluations through SRATE**
- **It is your opportunity to analyze your teaching performance and make an improvement prior to the end of the semester**

RIT's SmartEvals/SRATE MCF

Two comment boxes will allow students to indicate what is “best” and “worst” about the course.

Differences between MCF & Final SRATE Evaluations

Qualtrics	SRATE
You create the survey, you add student names, and you send it to students	RIT creates the survey for you, adds student names for you, and sends to students for you
No need to notify Department Chair since you setup survey on your own	Notify Department Chair by Week 3 if you want to participate in SRATE MCF
You write the questions and decide how to ask them	Five Likert scale questions plus two open-ended questions are written for you, and you can add faculty questions
Administer when you want and as many times as you want	Administered once between weeks 7 and 9
Useful for 7-week courses as survey can be created whenever you want	Cannot be used for 7-week courses as survey is sent out by Registrar in Week 7
You get the raw data to analyze, but no preprocessed results	Results are analyzed and given to you

Differences between MCF & Final SRATE Evaluations

Need to learn how to use Qualtrics	Need to learn how to navigate the SRATE system
You select 'single-use' setting, to ensure students complete survey only once	Single-use survey with safeguards built-in to ensure students complete a survey only once
You select 'anonymous' setting	Student responses are automatically anonymous
Department Chair is <u>not</u> notified of results for MCF surveys setup through either Qualtrics or SRATE	

MCF Timelines for Instructors

- **Week 6**: Instructor administers MCF survey to students. Students complete MCF through SRATE or Qualtrics.
- **Week 7**: Instructor summarizes the results and insights for the class from their SRATE or Qualtrics survey, considers how to respond to the feedback, and makes a reasonable plan with the students.
- **Week 8**: Instructor follows up briefly with students in class to see how the plan is working.

Dialogues with Students

- Examples:

“I see several of you feel the homework is not helpful. What can we do?”

“A few people thought the pace was too slow. Would less repetition help?”

Dialogues with Students

- Students need to know you can't change some things.

Example: *A textbook, or a specific test might need to be part of the class.*

- Suggest ways students can participate in addressing the concerns.

Example: *In-class participation, tutoring, study groups, or meeting with you.*

RIT's MCF Survey Sample

Question 1

Communication between the instructor and me is clear in this course.

Strongly Disagree**Disagree****Neutral****Agree****Strongly Agree**

☐☐☐☐☐

Question 2

Optional: Explain your answer about communication with the instructor.



Question 3

Communication between students is clear in this course.

Strongly Disagree**Disagree****Neutral****Agree****Strongly Agree**

☐☐☐☐☐**Question 4**

Optional: Explain your answer about communication between students.

Question 5

The materials in this course are appropriate.

Strongly Disagree**Disagree****Neutral****Agree****Strongly Agree**

☐☐☐☐☐

Question 6

Optional: Explain your answer about materials in this course.

A rectangular text input box with a thin black border and a small cursor icon in the bottom right corner.**Question 7**

The difficulty level and pace of this course are appropriate for me.

Strongly Disagree**Disagree****Neutral****Agree****Strongly Agree**

A horizontal row of five radio buttons corresponding to the response options: Strongly Disagree, Disagree, Neutral, Agree, and Strongly Agree.**Question 8**

Optional: Explain your answer about the level of difficulty in this course.

A rectangular text input box with a thin black border and a small cursor icon in the bottom right corner.

Question 9

The homework and projects help me learn the information in this course.

Strongly Disagree**Disagree****Neutral****Agree****Strongly Agree**

☐☐☐☐☐**Question 10**

Optional: Explain your answer about the homework and projects in this course.

Question 11

What is best about this course?

A large, empty rectangular text box with a thin black border, intended for the user to provide their answer to Question 11.**Question 12**

What is worst about this course?

A large, empty rectangular text box with a thin black border, intended for the user to provide their answer to Question 12.



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Mid-Course Feedback (MCF)

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Faculty Town Hall Meeting (2020-21)
Student Outcomes Assessment
Student Ratings (SPRS) and SPRS
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Assessing the RIT Service Provider (RIT Login Req.)

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Strategic Decisions 2020

Departments at RIT can decide to participate in Mid-Semester Course Evaluation via the SPRA/SmartEvals system or use a Qualtrics Survey.

Mid-Course Feedback (MCF) is a process initiated in response to students' desire to see that their opinions are valued by teachers and can impact what happens in their courses. Students rarely have the opportunity to observe improvements that directly result from their end-of-term evaluations such as NTID's SPRA/SmartEvals and the Services Rating System (SPRS). MCF is a strategy that can lead to more meaningful, mutually satisfying, and potentially higher end-of-term student ratings, while also impacting a course while it is still in progress.

Student feedback solicited several weeks into the semester can lead to mid-course corrections regarding communication, teaching strategies, materials, assignments, pace and rigor. Instructors have the opportunity to improve their teaching effectiveness and student satisfaction in a timely way.

Mid-Course Feedback is a private process conducted between teachers and students and is not intended to be shared with anyone else unless an instructor chooses to do so. MCF is facilitated by the SPRA Advisory Group at NTID Academic Affairs but it is not a part of the student rating systems. Unlike the SPRS, MCF is an informal evaluation process with no formal data collection or reporting.

2

See [FAQ](#) for information and timelines about the Mid-Course Feedback (MCF).

See NTID's [MCF Qualtrics Survey Sample 1](#) (former) contains SPRA and SPRS questions. See [MCF Qualtrics Survey Sample 2](#) (new) that contains a lot of twenty popular questions. See [Instructions](#) for how to import a template into Qualtrics. Click here to download [Template 1](#) and/or [Template 2](#) onto your computer. Click here to login to Qualtrics. We recommend a survey period between Weeks 8 - 10 to send surveys to students.

See RIT's [MCF Survey Sample](#) for a list of statements and comment boxes used in the MCF SPRA/SmartEvals survey and guidance in creating your own survey.

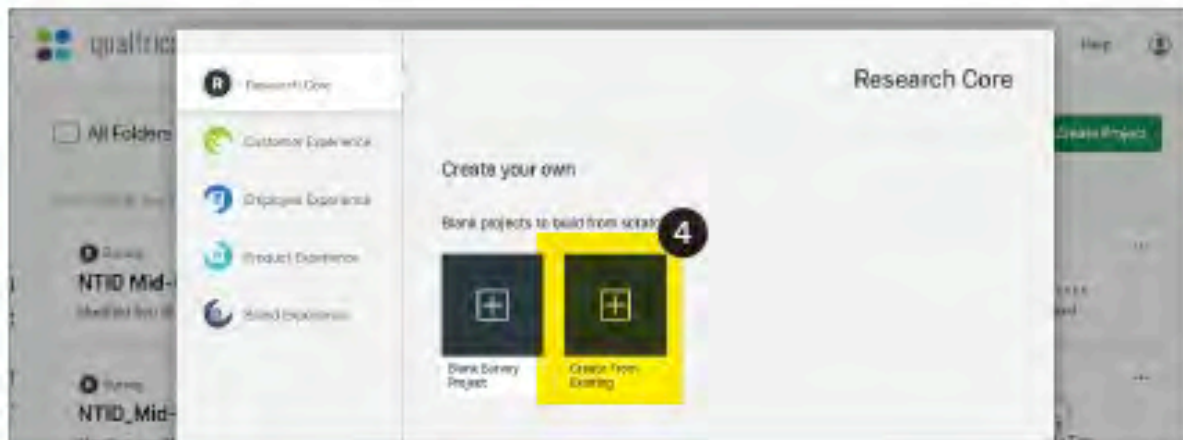
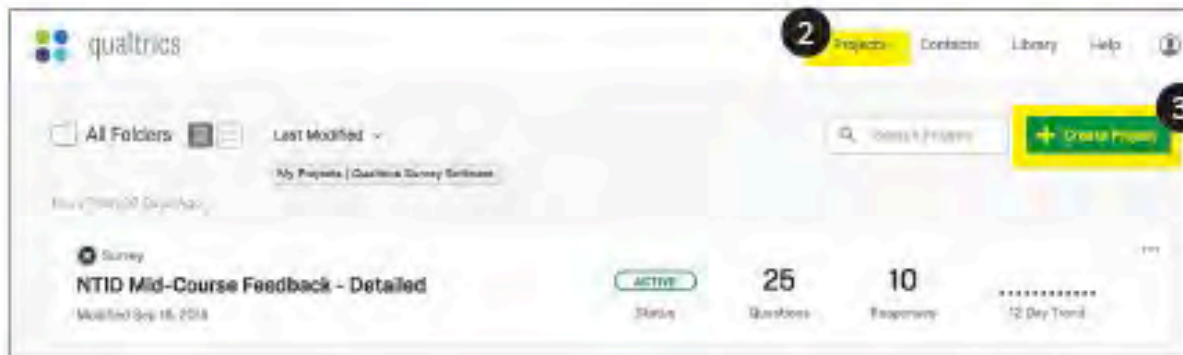
MCF LINKS

Research
FAQ

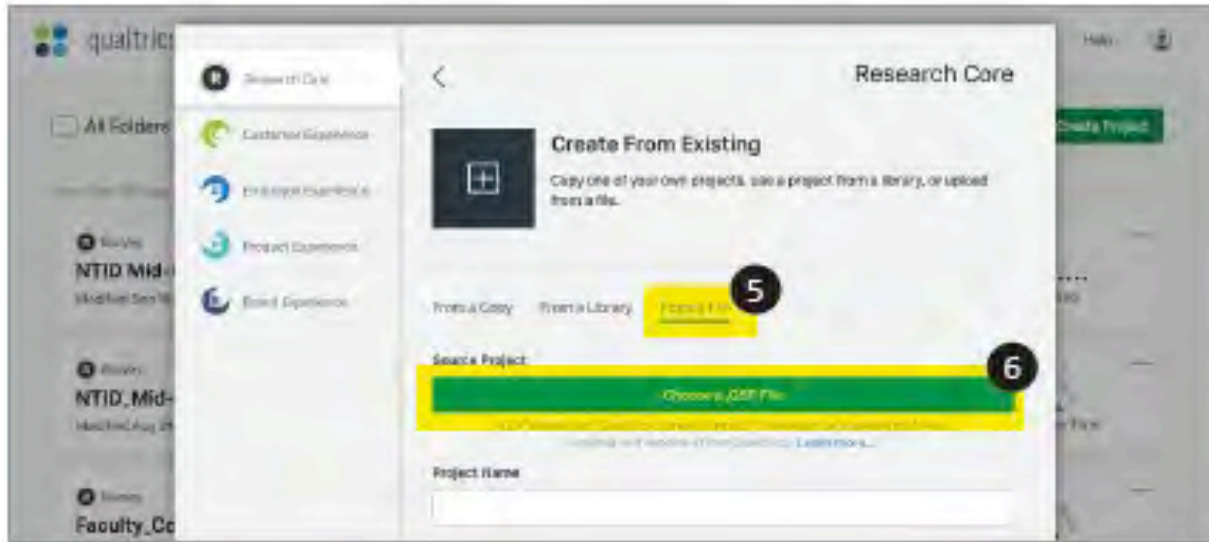
STATEMENT RATING ADVISORY GROUP

- Kyle Kutz, Coordinator
- Melanie Gustafson, Consultant
- Karen Seiler
- Ernest Roszkowski
- Rich Dimyan
- Wendy Liggins
- John Vorhies
- Tom Weymann
- Madison Dye

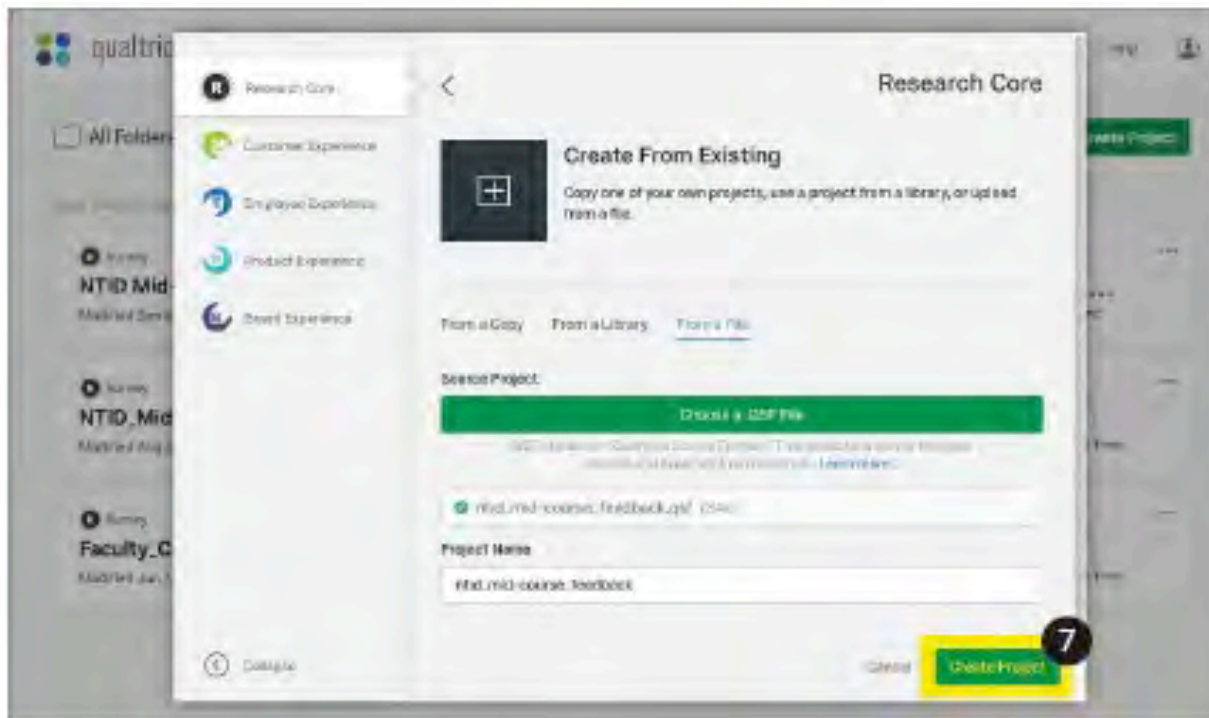
- Click on Template 1 or Template 2
- Select Save File, then click on OK
- Note: You cannot use the Open option; these .qsf files can only be opened from within Qualtrics.

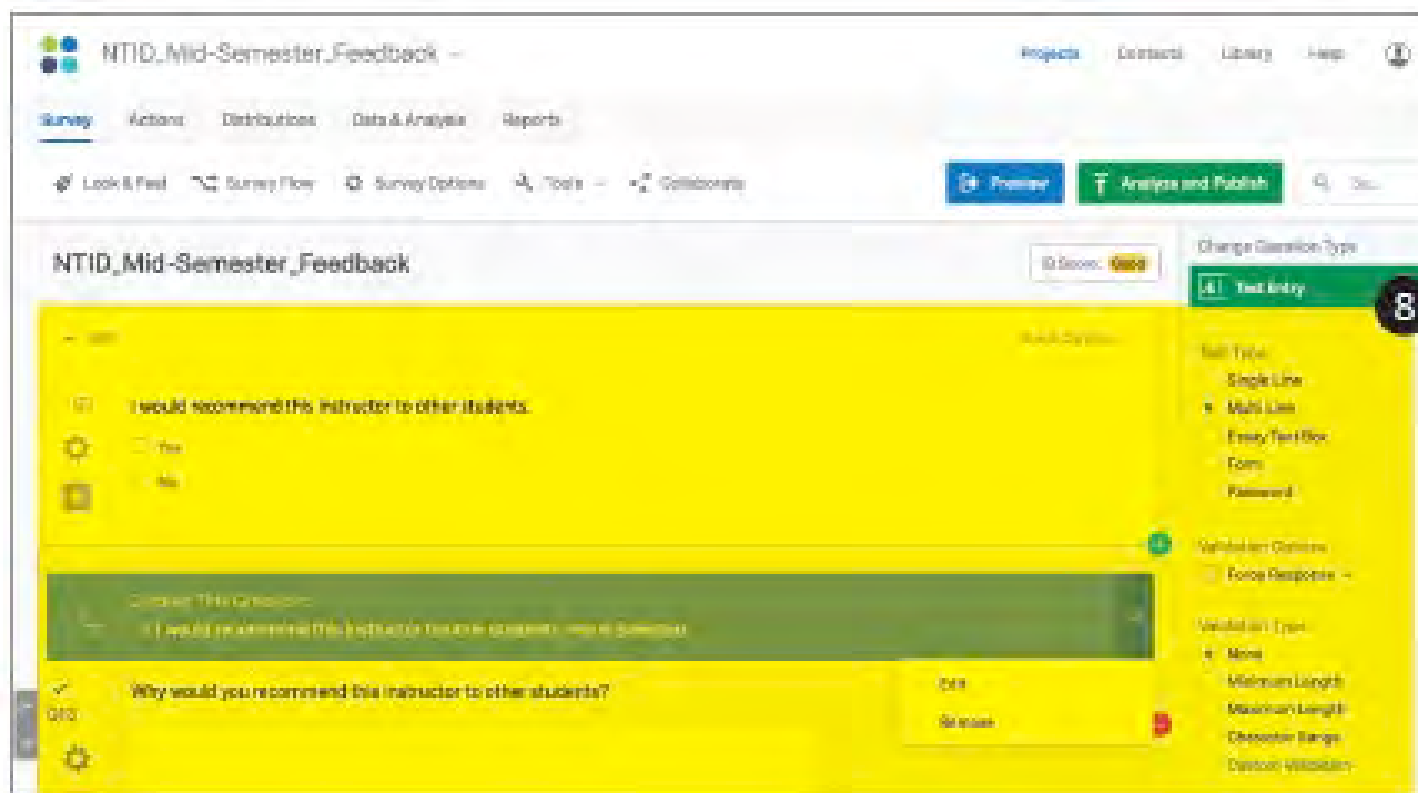


- Log in to Qualtrics at:
<https://www.rit.edu/survey/>
- Click on **Projects** (top right)
- Click on **Create Project** (top right)
- In the Create your own section, click on **Create From Existing**

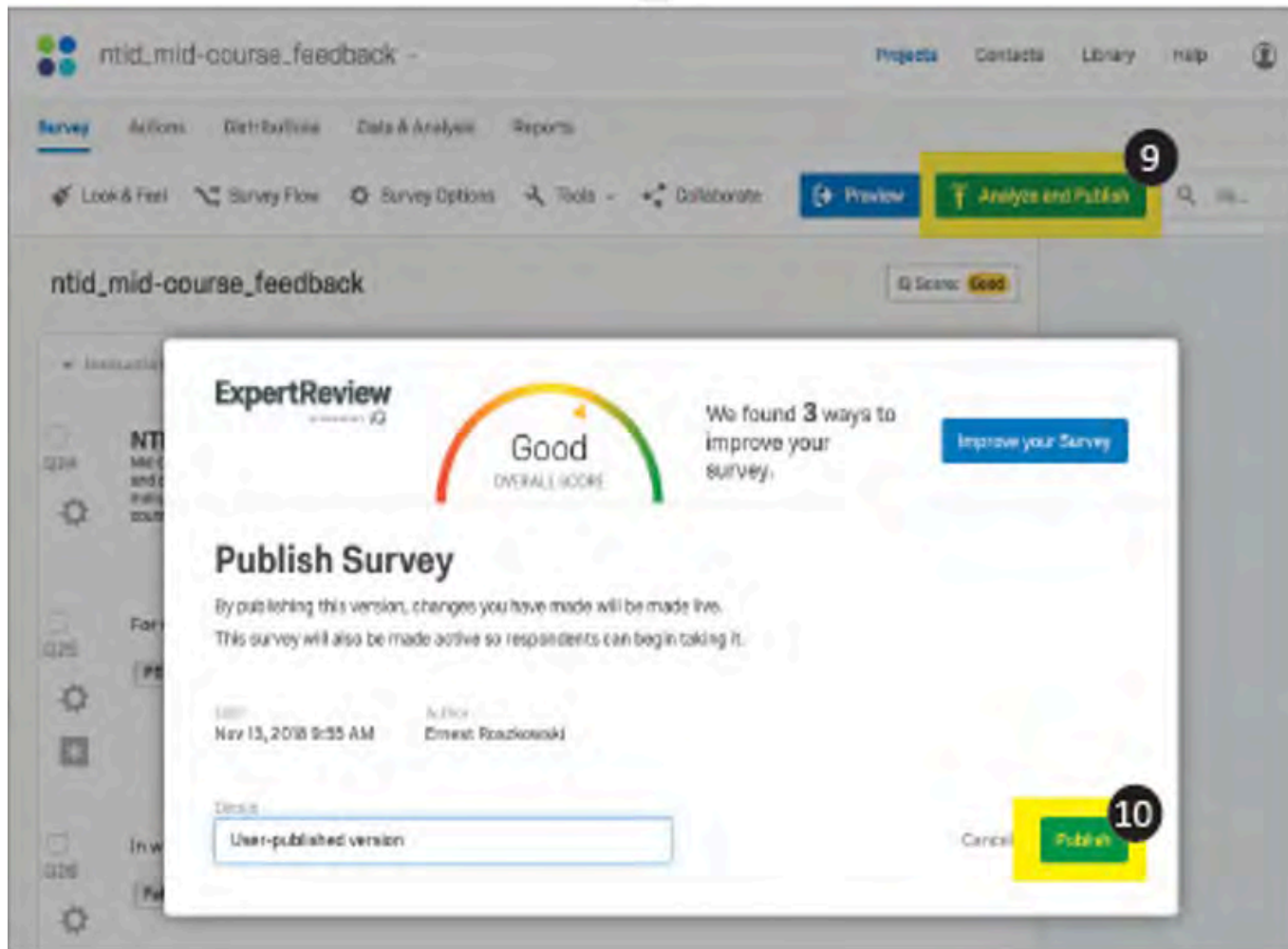


- Click on **From A File**
- Select Choose a .QSF file (which you downloaded & saved earlier)
- Click on **Create Project** (bottom right)



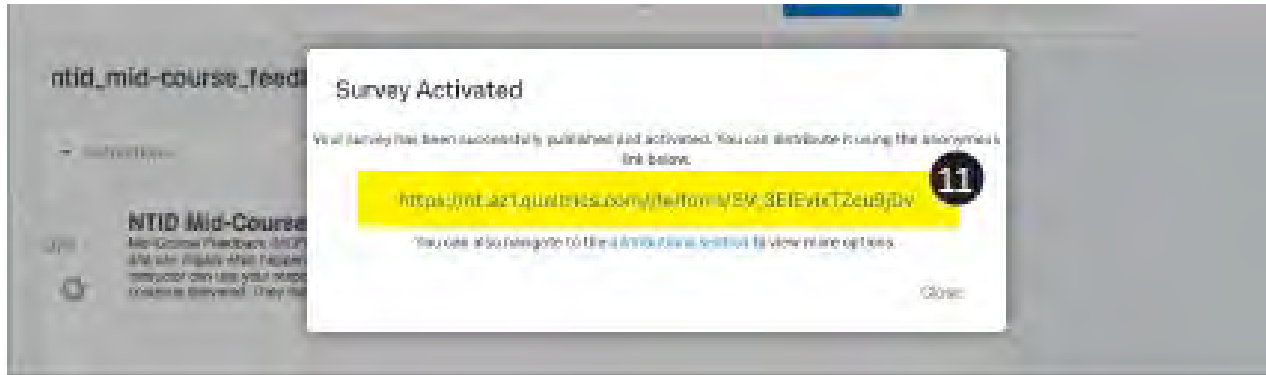


- Update template as you like, to create your own survey.
- You can add, remove, modify questions as you see fit for each individual course.



When complete, be sure to **Analyze and Publish** your survey to make it live.

In the ExpertReview dialog box click **Publish** to confirm



- Your survey is now live and activated, and you will be given an anonymous link that you can distribute to your class. Or...
- You can navigate to the Distributions section for additional options

Thank you for your time!

**Any Questions or
Comments?**