Mid-Course Feedback

Kim B. Kurz, NTID Educational Effective Assessment & Student Ratings

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NTID Student Ratings Advisory Group

- Kim Kurz, Chair
- Karen Beiter
- Vicki Liggera
- Ernest Roszkowski
- Deirdre Schlehofer
- Andrew Steele
- Jen Verbakel
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Overview

- Instructors can decide to participate in Mid-Course Evaluation

- Three options to use mid-course evaluation:
  1. SRATE/SmartEvals system
  2. Qualtrics Survey
  3. Use your own paper surveys using MCF or create your own questions
Why?

- MCF can lead to a more meaningful, mutually satisfying, and potentially higher end-of-term student ratings while impacting a course while it is still in progress.

- Instructors will have the opportunity to improve their teaching effectiveness and student satisfaction in a timely way.
Promotion

A strategy to document your progress as a teacher when you go up for promotion
Gather Students Feedback

MCF is a process to response to students’ desire to see that their opinions are values by teachers and can impact what happens in their courses related to:

- Communication
- Teaching Strategies
- Materials
- Assignments
- Pace and rigor
RIT’s SRATE MCF

Includes five Likert agreement-scale items, each paired with an optional comment box for students to explain their answers regarding these topics:

- Communication between instructor & student
- Communication among students
- Materials
- Difficulty level and pace
- Homework and projects
Differences between MCF & Final SRATE Evaluations

- Your department chair will not have access to MCF results unless you choose to share
- Your department chair only has access to your final student evaluations through SRATE
- It is your opportunity to analyze your teaching performance and make an improvement prior to the end of the semester
RIT’s SmartEvals/SRATE MCF

Two comment boxes will allow students to indicate what is “best” and “worst” about the course.
# Differences between MCF & Final SRATE Evaluations

<table>
<thead>
<tr>
<th>Qualtrics</th>
<th>SRATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>You create the survey, you add student names, and you send it to students</td>
<td>RIT creates the survey for you, adds student names for you, and sends to students for you</td>
</tr>
<tr>
<td>No need to notify Department Chair since you setup survey on your own</td>
<td>Notify Department Chair by Week 3 if you want to participate in SRATE MCF</td>
</tr>
<tr>
<td>You write the questions and decide how to ask them</td>
<td>Five Likert scale questions plus two open-ended questions are written for you, and you can add faculty questions</td>
</tr>
<tr>
<td>Administer when you want and as many times as you want</td>
<td>Administered once between weeks 7 and 9</td>
</tr>
<tr>
<td>Useful for 7-week courses as survey can be created whenever you want</td>
<td>Cannot be used for 7-week courses as survey is sent out by Registrar in Week 7</td>
</tr>
<tr>
<td>You get the raw data to analyze, but no preprocessed results</td>
<td>Results are analyzed and given to you</td>
</tr>
</tbody>
</table>
### Differences between MCF & Final SRATE Evaluations

<table>
<thead>
<tr>
<th>Need to learn how to use Qualtrics</th>
<th>Need to learn how to navigate the SRATE system</th>
</tr>
</thead>
<tbody>
<tr>
<td>You select ‘single-use’ setting, to ensure students complete survey only once</td>
<td>Single-use survey with safeguards built-in to ensure students complete a survey only once</td>
</tr>
<tr>
<td>You select ‘anonymous’ setting</td>
<td>Student responses are automatically anonymous</td>
</tr>
</tbody>
</table>

Department Chair is **not** notified of results for MCF surveys setup through either Qualtrics or SRATE
MCF Timelines for Instructors

- Week 6: Instructor administers MCF survey to students. Students complete MCF through SRATE or Qualtrics.
- Week 7: Instructor summarizes the results and insights for the class from their SRATE or Qualtrics survey, considers how to respond to the feedback, and makes a reasonable plan with the students.
- Week 8: Instructor follows up briefly with students in class to see how the plan is working.
Dialogues with Students

- Examples:

  “I see several of you feel the homework is not helpful. What can we do?”

  “A few people thought the pace was too slow. Would less repetition help?”
Dialogues with Students

- Students need to know you can’t change some things.
  
  Example: A textbook, or a specific test might need to be part of the class.

- Suggest ways students can participate in addressing the concerns.
  
  Example: In-class participation, tutoring, study groups, or meeting with you.
RIT's MCF Survey Sample

Question 1

Communication between the instructor and me is clear in this course.

Strongly Disagree Disagree Neutral Agree Strongly Agree

Question 2

Optional: Explain your answer about communication with the instructor.
Question 3
Communication between students is clear in this course.

Strongly Disagree Disagree Neutral Agree Strongly Agree

Question 4
Optional: Explain your answer about communication between students.

Question 5
The materials in this course are appropriate.

Strongly Disagree Disagree Neutral Agree Strongly Agree
Question 6
Optional: Explain your answer about materials in this course.

Question 7
The difficulty level and pace of this course are appropriate for me.

Strongly Disagree Disagree Neutral Agree Strongly Agree

Question 8
Optional: Explain your answer about the level of difficulty in this course.
Question 9
The homework and projects help me learn the information in this course.

Strongly Disagree Disagree Neutral Agree Strongly Agree

Question 10
Optional: Explain your answer about the homework and projects in this course.
Question 11
What is best about this course?

Question 12
What is worst about this course?
Click on Template 1 or Template 2

Select Save File, then click on OK

Note: You cannot use the Open option; these .qsf files can only be opened from within Qualtrics.
- Log in to Qualtrics at: https://www.rit.edu/survey/
- Click on Projects (top right)
- Click on Create Project (top right)
- In the Create your own section, click on Create From Existing
Click on From A File
Select Choose a .QSF file (which you downloaded & saved earlier)
Click on Create Project (bottom right)
- Update template as you like, to create your own survey.
- You can add, remove, modify questions as you see fit for each individual course.
When complete, be sure to **Analyze and Publish** your survey to make it live.

In the ExpertReview dialog box click **Publish** to confirm
Your survey is now live and activated, and you will be given an anonymous link that you can distribute to your class. Or...

You can navigate to the Distributions section for additional options
Thank you for your time!

Any Questions or Comments?