RIT/NTID Student Research Microgrant Application Form

*Please submit the completed form to Dr. Todd Pagano (tepnts@rit.edu).

Student Name: __________________ Student Email: _______ Student UID #: _______

Student’s Major/Program: _______________ Today’s Date: _______

Faculty Mentor’s Name: _______________ Faculty’s Email: ___________

Dollar amount of funds requested (up to $1,000): _______

Description of research project (one-page limit): On the last page of this application, please write a brief description of your research project and explain how the Microgrant will be used. This section must be written by the student, but approved by the faculty mentor.

Project timeline:
Start date: 
Completion date: 

Budget:

<table>
<thead>
<tr>
<th>Item</th>
<th>Qty</th>
<th>Justification/Use</th>
<th>Total Cost</th>
<th>Additional Funding (indicate source, if applicable)</th>
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<td>Grand Total:</td>
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☐ I am an NTID-supported student in good academic, financial, and judicial standing at RIT/NTID.

☐ My GPA is above 3.0.

☐ We (the student and faculty mentor) understand that, if approved, these funds are only to be used as research supplies as indicated above.

☐ We (the student and faculty mentor) agree that all funds will be used, and invoices turned in, within one month of making purchases with the exception of September and June (where all invoices are due by the 15th due to budget cycle closings- even if purchase were made within less than a month).

☐ I am not conducting research under a current externally funded project.

☐ With the approval of my mentor, I will present at NTID’s Annual Student Research Fair (typically in late April/early May).
☐ I understand that funds are to be used to purchase equipment/supplies (and other), and are not used for pay, stipends, or travel.

☐ For Projects that involve Participant Incentives: I understand that if funds are requested for survey/study participant incentives or fees, the funds must be managed by the faculty mentor and must strictly follow RIT’s policies.

☐ For Projects that involve Equipment/Supplies: I understand that any supplies/equipment purchased with these funds are property of RIT/NTID and should remain with RIT/NTID after the completion of the research project.

**Student Signature:** This proposal was written by the student applicant.

___________________________________________________________________________ Date ______

**Faculty Mentor’s Signature:** I have reviewed and support this project description and projected budget. I am able to support this student and project.

___________________________________________________________________________ Date ______

**Please include active URL web links below** for your Budget items in the table numbered 1-5 above. If your Microgrant is approved, this will help with purchasing the listed items. Make sure that the link is accurate and the items are currently available for purchase (and in stock):

1. 
2. 
3. 
4. 
5.
Description of research project (one-page limit): Below, please write a brief description of your research project and explain how the Microgrant will be used. This section must be written by the student, but approved by the faculty mentor.