

RIT

Charter Transportation Qualifications

Acceptable

Issues	Standards of Care - Service Provider Selection	Yes	No
Proposed Service Provider Information	Name of Business: _____ Address: _____ _____ Contact Name: _____ Telephone Number: _____	N/A	N/A
Licensing/Safety Rating	Does the company have a DOT safety rating of "satisfactory?" (DOT's SAFER website: http://safer.fmcsa.dot.gov/CompanySnapshot.aspx)		
Organization	Does the company have at least five years coach charter experience, regular full-time management, operations, and maintenance staff?		
References	Please list three references from current customers that contract for similar services 1. _____ 2. _____ 3. _____	N/A	N/A
Subcontracting	Does the company agree to not subcontract commitments to others without prior RIT approval?		
Written Agreement	Are RIT's contract terms acceptable? If no, please attach a list of the terms the company is not able to comply with.		
Insurance	Is the company willing to name RIT as an additional insured on automobile liability policy? Is the company willing to provide <u>minimum</u> limits of liability of : \$10,000,000/\$10,000,000 for "coach" service (16 or more persons) \$ 5,000,000/\$5,000,000 for bus service (15 or fewer persons)? Is all insurance on an "occurrence" policy, not "claims made"? <i>All other insurance requirements must be met per RIT's standard vendor insurance requirements.</i>		
Qualified Drivers	Are all drivers employed by the service provider and not independent contractors? Are all drivers qualified and have appropriate "Commercial Drivers Licenses" from the applicable state Department of Transportation?		
Driver Training	Does the service provider require initial as well as ongoing training for their drivers? Please provide a copy of the training program.		
Vehicles	Does the company follow regular maintenance schedules and maintain vehicle maintenance logs?		

I certify that the answers to the above questions are accurate.

(Signed by an officer of the company)

Date

Name (printed)

Title