

## **Sample Charge to External Review Committee**

Our purpose is to conduct a collaborative and comprehensive program review, identify the program's strengths and contribution to the university, and determine opportunities for improvement.

### **Charge to Review Committee**

Please review the self-study document prior to the scheduled review. During the review you will meet with the Dean of the College, the Ph.D. Director, program faculty, staff, and students.

After the visit, we ask that you prepare report, typically 4-7 pages in length, responding to issues raised in the self-study document and the following:

- Program alignment with RIT's mission and strategic direction
- Student interest and demand in program, including program size, and quality and diversity of graduate students
- Student opportunities for conducting dissertation research
- Student support including successful advising and mentoring to maximize student success
- Program graduates: preparedness, placement, and positions
- Program resources: research space, laboratories, faculty, and staff
- Faculty: composition, research, scholarship, and support
- Program accomplishments and recognition nationally
- Program administrative structure, culture, and leadership
- Your assessment on overall program quality, strengths, weaknesses, and opportunities
- Recommendations for the program and/or university based on your assessment