

# RIT COVID Guidance and Protocols

## Daily Health Screen (DHS)

Students, faculty, and staff can access the **Daily Health Screen** online at [dailyhealth.rit.edu](http://dailyhealth.rit.edu) or by calling **585-438-5257**.

- Employees will need their Employee or University ID# or RIT email address when calling Rochester Regional Health (RRH) to report symptoms.
- Visitors should call **585-438-5254**.

## Determining Exposure

Exposure is determined by either RRH (for employees) or contact tracers (for students) by evaluating several factors together including the type and length of contact (i.e. contact within 6 ft, whether one or more individuals were unmasked, duration of 15 mins or more, etc).

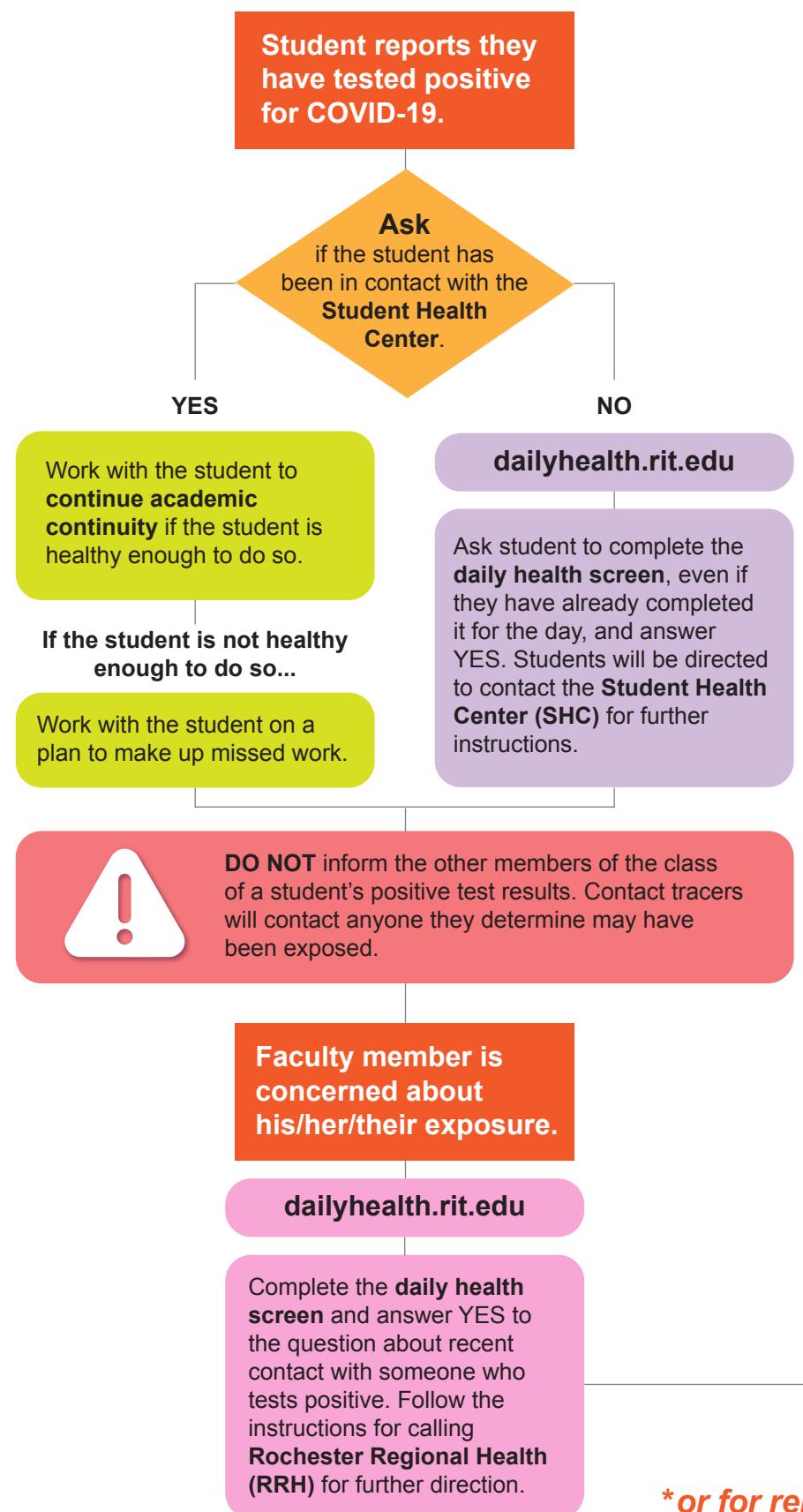
## Established Protocols

When an RIT employee tests positive, RIT initiates an established protocol, which may include:

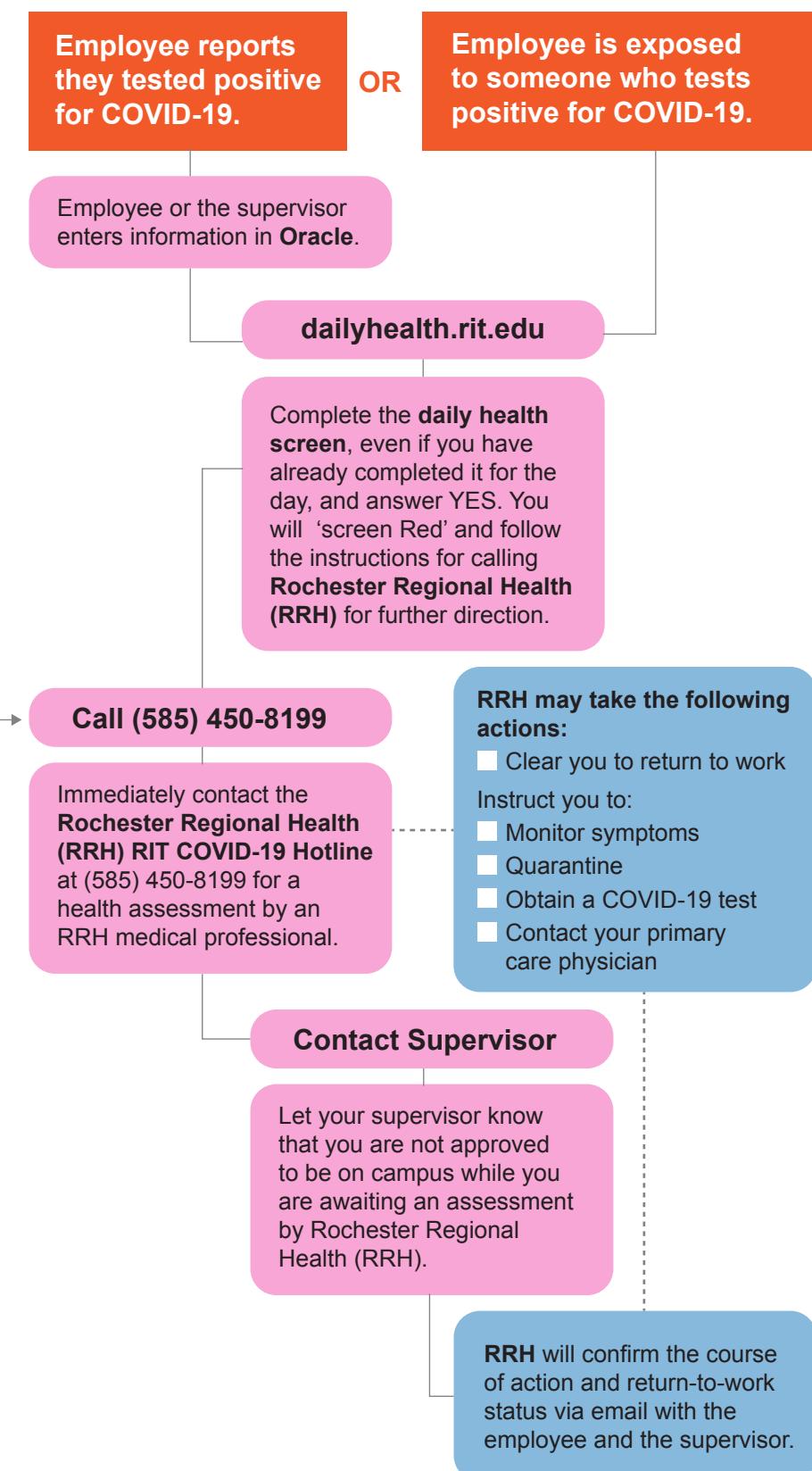
1. Confirming whether the individual has recently been to campus (RIT)
2. Initiating appropriate cleaning protocols (RIT)
3. Adjusting work assignments as indicated (RIT)

# Process for Reporting Positive Test Results or Potential Exposure\*

## For Faculty Working with Students



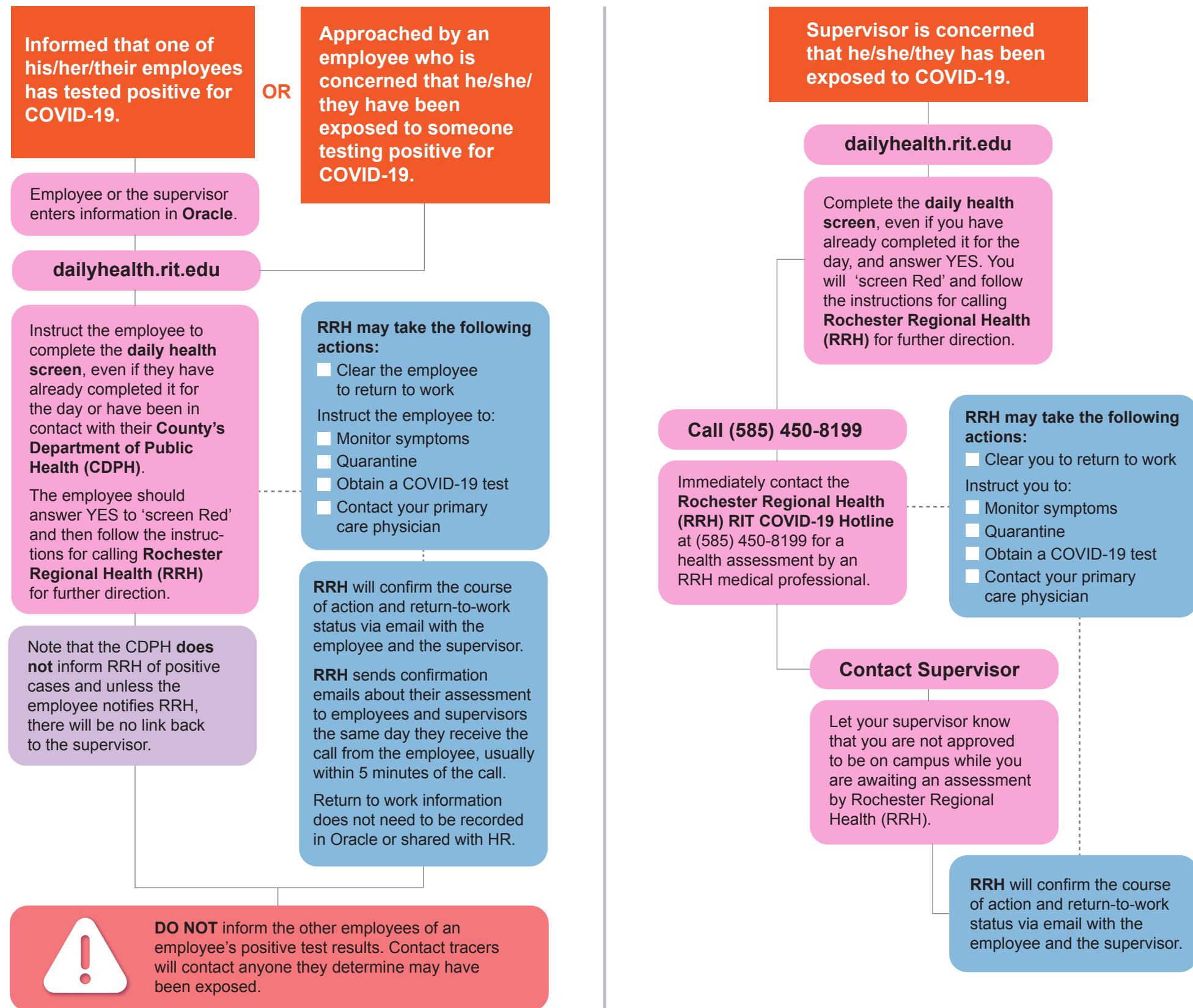
## For Employees (Faculty and Staff)



\*or for reporting COVID-like symptoms

# Process for Reporting Positive Test Results or Potential Exposure

## For Supervisors



## RIT COVID Guidance

### For Student Employees

Follow the same process flowchart as **For Faculty Working with Students** on page 1.

### Daily Health Audit (DHA)

Beginning Monday, January 18, 2021, supervisors will receive weekly reports via email which provide information on Daily Health Screen (DHS) employee participation and supervisor Daily Health Audit (DHA) reviews for their units. The DHS is a tool used to assess the health of the RIT Community.

These reports provide detailed information by date for the past week and summary data for the past 30 days (beginning January 11, 2021). The reports are provided as a tool to assist supervisors in spotting trends or patterns of missed entries. Supervisors will review the reports and, as needed, remind their direct reports (including student employees) of the importance of completing the DHS.

### Resources

Link: [Employee Guide to Submit Test Results](#)

Link: [Supervisor Guide to Submit Test Results](#)

Link: [COVID-19 Employee Information](#)

Additional information, including FAQs may be found at: [www.rit.edu/ready/faqs-for-employees](http://www.rit.edu/ready/faqs-for-employees)

For questions, please contact the **RIT Service Center** at **585-475-5000**.