

EVENTS	POLICY	INITIATORS, STEPS AND DEADLINES	FINAL STEP/EVENT DATE
TIGER WALK and CONVOCATION FOR NEW STUDENTS		DIR, ACADEMIC AFFAIRS/ASSOC. DIRECTOR OF ORIENTATION initiates planning in spring 2026 PROVOST - e-mails invitations to faculty/staff - July and August 2026	THURSDAY, AUGUST 20, 2026 - Gordon Field House and Activities Center Tiger Walk - 9:30 am; Program - 10 am Attended by faculty, staff, new students
PRESIDENT'S ADDRESS TO THE COMMUNITY		PRESIDENT - sets date in spring 2026 PROVOST - e-mail invitations to faculty/staff - July and August 2026	THURSDAY, SEPTEMBER 10, 2026 Program - 3 pm, Performing Arts Center Reception - 4 pm (immediately following the program), PAC Atrium Attended by faculty, staff, students
NEW FACULTY ORIENTATION		Contact Faculty Career Development Office for details. Orientation for new faculty includes resources, support areas, and networking that are critical for faculty career success during these two days.	Day 1: AUGUST 12, 2026 - ORIENTATION 8:15-4:00 pm, Registration & Continental Breakfast, SHED 1300. Programs throughout day SHED 3350. Day 2 AUGUST 13, 2026 : 8:15-5:00 pm begins with registration in SHED 1300. Programs in SHED 3350. BENEFITS PRESENTATION 9-11:30 am, SHED 3350 Programs by Center for Teaching and Learning, 1-4 pm, SHED 3350 Reception follows the program on August 13 from 4-5pm SHED Atrium A-Level
OUTSTANDING UNDERGRADUATE SCHOLARSHIP AWARDS	D05.1.IV	DEANS - appoint selection committees and establish meeting dates no later than 9/11/2026 REGISTRAR - prepares list of potential recipients by 9/11/2026 DEANS - submit list of recommended Scholars to Provost by 12/4/2026 (academicaffairs@rit.edu) PROVOST - notifies Scholars by 12/14/2026	THURSDAY, MARCH 18, 2027 Awards Ceremony - 4pm, Reception - 5:30pm Performing Arts Center Attended by Scholars, guests, faculty, staff
EISENHART OUTSTANDING TEACHING AWARDS RICHARD AND VIRGINIA EISENHART EARLY CAREER AWARD FOR EXCELLENCE IN TEACHING	E12.1	NOMINATIONS END - May 1, 2026 NOMINEES NOTIFIED - by May 15, 2026 NOMINEE MATERIALS - due by September 4, 2026 NOMINATION COMMITTEES - evaluation process September 2026-January 2027 NOMINATION COMMITTEES - submit names of candidates to Awards Coordinator by November 2026 AWARDS COMMITTEE - completes evaluation and names award recipients by January 31, 2027	WEDNESDAY, APRIL 7, 2027 Awards Ceremony & Dinner - 5 pm, Gordon Field House

TRUSTEE SCHOLARSHIP AWARD	E12.2	October 2026 – Colleges form a faculty committee to recommend to the dean up to three faculty members By January 11, 2027- The dean/department chairs select one faculty nomination to forward to the Provost (submit to Tressi Daymon at tldpro@rit.edu). If the examples of scholarship cannot be submitted electronically, send/deliver to Tressi Daymon, Wallace 1530 January 12, 2027– Deans introduce their nominees at Provost's Council January 19, 2027 – Deans and Provost select four nominees to forward to the BOT Committee on Research, Graduate Education, and Faculty Excellence By January 31, 2027 - nominees (ranked) and documentation is sent to BOT Committee on Research, Graduate Education, and Faculty Excellence Spring 2027 Board of Trustees Meeting – recipients of the 2026-2027 Trustees Scholarship Awards introduced to full Board	
OUTSTANDING TEACHING AWARD FOR NON-TENURE-TRACK FACULTY	E12.7	NOMINATIONS END - May 1, 2026 NOMINEES NOTIFIED - by May 15, 2026 NOMINEE MATERIALS - due by September 4, 2026 COMMITTEE DELIBERATIONS - September-December 2026 COMMITTEE RECOMMENDATION submitted to Provost - by December 15, 2026 PROVOST SELECTS RECIPIENT - by January 15, 2027 (or next business day) RECIPIENT IS NOTIFIED by January 30, 2027	
DISTINGUISHED PROFESSOR DESIGNATION	E06.1.III	NOMINATION is initiated by the nominee's dean or by an RIT Professor CANDIDATE DOCUMENTATION - forwarded by the nominator to the DEAN by October 1, 2026 COLLEGE COMMITTEE reviews candidates and forwards one candidate to the DEAN by November 1, 2026 (the committee may choose to not forward a candidate in any given year) DEANS forward candidate with recommendation(s) to the PROVOST by December 1, 2026 (or next business day (Tressi Daymon at tldpro@rit.edu)) PROVOST forwards candidates to DISTINGUISHED PROFESSOR COMMITTEE by December 15, 2026 (or next business day) DISTINGUISHED PROFESSOR COMMITTEE submits recommendation(s) to the PROVOST by January 15, 2027 PROVOST notifies candidate(s) by March 1, 2027 (or the next business day)	
ACADEMIC CONVOCATION/ COMMENCEMENT		REGISTRAR - confirms date for 2026 Commencement by February 2026 COMMENCEMENT CHAIR - holds initial planning meeting in October 2026 DEANS/UNIVERSITY PUBLICATIONS - begins preparation of Book copy - January 2027 DEANS (or designees) - final corrected galley to University Publications by April 1, 2027 PLATFORM PARTIES - attend rehearsals May 5-6, 2027	ACADEMIC CONVOCATION - Friday, May 7, 2027, 10:00 am COLLEGE COMMENCEMENT CEREMONIES RIT Campus - Friday/Saturday, May 7-8, 2027 RIT Dubai - Thur, May 20, 2027 RIT Croatia - Zagreb - TBD; Dubrovnik - TBD RIT Kosovo - Wed, May 19, 2027

FACULTY ACTION	POLICY	INITIATORS, STEPS AND DEADLINES	
FACULTY LEAVES FOR PROFESSIONAL/ CAREER DEVELOPMENT FOR 2026-2027	E18.0	FACULTY - applications due to department heads/chairs/directors by 9/1/2026 DEPARTMENT HEADS/CHAIRS/DIRECTORS - review and send recommendations to Deans by 9/15/2026 DEANS - recommendations to Provost by 10/15/2026 PROVOST - applications to Faculty Leave Committee by 10/15/2026 (or next business day) FACULTY LEAVE COMMITTEE - recommendations to Provost and President by 12/15/2026 PROVOST - recommendations to President by 1/5/2027	PROVOST - notifies applicants of decisions by 1/31/2027
TENURE AND PROMOTION TO ASSOCIATE PROFESSOR	E05.0	DEANS conduct election of college tenure committee members and FACULTY/FACULTY SENATE form tenure committees by 3/1/2025 with first meeting to be held no later than 9/15/2026 but preferably by the end of the spring semester prior. Names of tenure candidates and tenure committee members will be announced CANDIDATE DOCUMENTATION due to college tenure committee (or as specified in college guidelines) by a date set by college policy INITIAL TENURE COMMITTEE MEETING held no later than 9/15/2026 DEPARTMENT HEADS/CHAIRS/DIRECTORS' written assessment of the candidate's progress toward tenure shall be forwarded to the college tenure committee according to the college schedule that ensures the tenure committee can complete their review and submit their recommendation to the college dean no later than 1/15/2027 TENURE COMMITTEES - Solicit external and internal letters of recommendation. By 1/15/2027 , the tenure committee submits documentation and recommendation for or against tenure and promotion for each candidate to the dean DEANS - letter of recommendation for or against tenure and promotion and all documentation to provost by 2/08/2027 PROVOST - reviews all documentation and submits recommendations to the president. The provost may call convene the University Tenure Committee	PROVOST - notifies candidates of tenure and promotion decisions by 4/15/2027

PROMOTION IN RANK Associate to Full Professor Lecturer to Senior Lecturer Senior Lecturer to Principal Lecturer Assistant Research Professor to Associate Research Professor or Associate Research Professor to Full Research Professor	E06.0 E06.IV E06.VI.B E06.VI.C E06.VII.B	NOMINATIONS FOR PROMOTION received from CANDIDATES by 5/1/2026 DEPARTMENT HEADS/CHAIRS/DIRECTORS acknowledge nominations for promotion by 5/15/2026 PROMOTION COMMITTEE(S) is formed and documentation received from candidates by 9/15/2026 per E6.0.II.D.3 PROMOTION CANDIDATE(S) submits required documentation to the appropriate promotion committee chair for review by 9/15/2026 EXTERNAL LETTERS AND RECOMMENDATIONS - must be requested by the PROMOTION COMMITTEE by 9/30/2026 *For promotion to full professor: external letters and letters for or against promotion from the candidate's department head and tenured Professors within the candidate's department. See E6.0.D.5.a *For promotion to senior lecturer: letters for or against promotion from candidate's department head, tenured faculty and non-tenure-track teaching faculty senior in rank within the candidate's department. See E6.0.II.D.5.b *For promotion to principal lecturer: letters for or against promotion from the candidate's department head, tenured faculty and principal lecturers within the candidate's department. See E6.0.II.D.5.b *For promotion to associate research or research professor: letters of recommendation for or against promotion from the candidate's department head, and from the tenured faculty members and non-tenure-track research faculty senior in rank from within the candidate's department. See E6.0.II.D.5. COMMITTEE REVIEW - Committee's letter of recommendation, a tally of votes of the committee members, and the candidate's documentation are submitted to DEAN by 2/1/2027 DEANS submit letters of recommendation for or against promotion and all documentation to provost by 3/1/2027 PROVOST - reviews all documentation and submits recommendations to the president. The provost may convene the University Promotion Committee.	PROVOST - notifies candidates of promotion decisions by 5/1/2027
MID-TENURE COMPREHENSIVE REVIEW		CANDIDATES provide documentation as specified in the college tenure policy to college tenure committee by a date set by the college tenure committee DEPARTMENT HEAD shall provide a written assessment of the candidate's appropriate progress towards tenure from the perspective of colleague, supervisor, and administrator based upon the candidate's documentation TENURE COMMITTEE shall seek letters from department tenured faculty that contain comments that can be substantiated regarding whether or not the candidate is making satisfactory progress toward tenure TENURE COMMITTEE submits an analysis of the candidate's strengths and weaknesses and whether current performance would lead to a recommendation for tenure under current guidelines and offering guidance for continued improvement and all documentation to the dean by a date set by the college tenure policy The DEAN submits letter of recommendation with all letters of review and documentation to the provost by 4/1/2027 The PROVOST reviews all letters of review and documentation and prepares letter on candidate's progress toward tenure	PROVOST notifies candidates on progress by May 8, 2027 The DEAN and the candidate's DEPARTMENT HEAD discusses the mid-tenure review letters with the candidate by May 17, 2027

DISMISSAL FOR CAUSE COMMITTEE	E23.0 E23.1	Names of tenure committee chairs are collected by the Office of the Provost by 1/15/2027 Chair of Faculty Senate and the provost draw committee membership randomly from the pool of tenure committee chairs Committee member terms are one year - February 1-January 31	PROVOST/FACULTY SENATE CHAIR draw members from pool by 1/31/2027
EMERITUS STATUS	E06.1.II	ACTIVE OR RETIRED FACULTY MEMBER, SUPERVISOR, OR FACULTY COLLEAGUE may submit a nomination to the nominee's department head DEPARTMENT HEAD shall forward documentation and a recommendation for or against granting the honorary title to the dean DEAN submits a recommendation with supporting documentation and the recommendation from department chair to the provost PROVOST makes the final determination and notifies the nominee	PROVOST - notifies faculty of final decision