The Office of the Provost and Faculty Career Development (FCD) sponsor mini-grants to support faculty mentoring at RIT. The mentoring projects or activities for which you are requesting grant funds must be related to teaching excellence, dissemination of scholarly works, or grant proposal development. The goal is for you to participate in activities or projects that will help your mentoring group be successful. Details may be found at <https://www.rit.edu/provost/faculty-mentoring-grants>

1. Mentoring group leader's first name:
2. Mentoring group leader's last name:
3. Mentoring group leader's email address:
4. Mentoring group leader's College:
5. Mentoring group leader's department:
6. Mentoring group leader's rank (applicants must be in a continuing appointment at RIT):

Professor

Associate Professor

Assistant Professor

Principal Lecturer

Senior Lecturer

Lecturer

1. **Enter your mentoring group's existing or proposed title:**
2. **List the names, colleges, and departments of all faculty on your mentoring project. Members from outside RIT may be included:**
3. **PROJECT/ACTIVITY**: Provide details on the mentoring project for which you are seeking a grant.  If your project is awarded a grant, the project details may not deviate from the original proposal submitted here, and funds may not be reassigned to another faculty member or project.
4. **RATIONALE**: In an essay of at least 250 words, provide a rationale as to how your mentoring project or activity is related to teaching excellence, dissemination of scholarly works, or grant proposal development.

1. **MENTORING GROUP SUCCESS:** Describe how the strength of the mentoring group network ties will grow as a result of the project this grant funds. The goal of this grant is for you to participate in activities or projects that will help your mentoring group be successful.
2. **ITEMIZED BUDGET**: Provide an itemized budget of your expenses below.  General requests without a breakdown of requested funds will NOT be approved.  If you are applying to attend a conference, workshop, or presentation, the URL from the event is required below.  Meals associated with travel will be allowed at the per diem limit set by RIT travel policies. This amount should be adjusted for any meals included in conference attendance.  Requests for hospitality (meals, refreshments, etc.) may not exceed 10% of the total budget request.
3. **TIME FRAME**: Enter a time frame for completion of your project or activity (e.g., "Guest speaker/presentation to be held January 1, 2019," or "Project will be completed during spring semester xx/xx to xx/xx).  Projects must be completed by the end of the fiscal year.
4. Have you received funding from any other source for this project/request? If so, please provide details below.