Preface

In response to the faculty and student feedback, the “Flex” options available for fall semester (Full Flex and Online Flex) have been modified, clarified and renamed. For spring semester two options will be offered: a HyFlex option and a Dual Track option. Both options offer flexibility for students to manage their class participation while meeting all course expectations. It is the instructor’s choice to offer either or neither of these options. Once the semester starts, faculty are not expected, despite student requests, to offer the HyFlex option within their courses. This decision is made before students begin registration for spring semester.

It is also understood that not all courses lend themselves to these two options. This is one of the reasons that faculty choice and discretion is paramount.

How does the HyFlex option differ from Full Flex?

- In HyFlex, students decide how to participate in class, either in-person or online and decide this at any time during the semester.
- The decision then carries forward for the full spring term
- No verbal or written “contracts” between instructor and student (e.g. when students will flex online, when they will return to in-person) are expected
- Students do not need to notify or discuss their attendance plans with the instructor… they either come to class or stay “home” online

How does the Dual Track option differ from Online Flex?

- In the Dual Track option, students MUST decide up front and register in SIS for either the online or in-person section for the full spring term
- Attendance/class participation is based on their enrolled section’s modality (students cannot “flex” between in-person or online once classes begin)
- Instructors know from the start of the semester which students will be participating in class and which students are online

How do both options differ from COVID-related Academic Continuity Accommodations?

- These two flex options are in effect for the entire semester, instead of the shorter timeframe typically needed to provide academic continuity based on a student’s COVID-related disruption
- For both options, instructors are preparing/presenting the course in two modalities, which is beyond providing access to course material for academic continuity due to COVID-related disruptions

Remember, that these options are optional.
Overview

HyFlex Option

The HyFlex option allows students to change their mode of participation at any point during the course, allowing a student to complete the course both in-person and/or online. Instructors provide all course content, assessments, and exams for online and in-person participation modes. The in-person class sessions meet at the scheduled times. Instructors determine the online mode (sync or async) and coordinate the online course delivery so that students can achieve the same learning outcomes in both the online and in-person experiences.

Dual Track Option

The Dual Track option allows courses to be offered in two distinct modes, one in-person and one online. Students enroll in one mode on SIS (either in-person or online) in effect for the entire term. These modes are part of the same course and have the same instructor(s). The instructor chooses either synchronous or asynchronous for the online mode.

Expectations for students choosing the HyFlex option:

- Students must ensure that technology access will facilitate their ability to satisfy course expectations.
- Students will engage with all course materials and activities as outlined in the HyFlex expectations by their instructor.
- Students will be responsible for managing their participation and meeting course expectations in their chosen course modes.

Expectations for instructors offering the HyFlex option:

- Instructors will make all learning activities, including exams, available for in-person and online delivery.
- Instructors should include in their syllabi:
  - how students should access course materials.
  - the minimum technology requirements that students need to fully participate.
  - how a student will meet the course requirements through assignment submission, participation, etc.

Expectations for students choosing the Dual Track option:

- Students are expected to follow required schedule for their mode.
- Students must ensure that technology access will facilitate their ability to satisfy course expectations.
- Students will engage with all course materials and activities as outlined in the course syllabus.

Expectations for instructors offering the Dual Track option:

- Instructors should provide a syllabus for each mode
- Instructors need to coordinate synchronous components that are intended for both modes
- Instructors must communicate expectations for synchronous components. These include:
  - scheduled meeting times
  - student participation for both modes
  - assignments, projects, and due dates
- At the time of designating a course as dual track, instructors will be asked to assign how many of the total seats should be allocated online.