

Course Withdrawal (co-req)

Instructions

This form is to be used by students withdrawing from a class that requires co-requisite enrollment. To be accepted, this form must have all signatures listed at the bottom. Department Head refer to the student's home department and college.

General Information

Please Type

University ID Number

Term

Date

Name

Last

First

Middle

Academic Program

Academic Plan

Course Information

A grade of "W" will be assigned if the course withdrawal is approved. Grades of "W" are maintained as part of the student's permanent academic record, but do not affect GPA or hours earned. Withdrawing from a course will not change your enrollment status (e.g. full-time to part-time)

CLASS NO.	SUBJECT	CATALOG	SECTION	UNITS	COURSE TITLE/DESCRIPTION	GRADE
						W

Example:

CLASS NO.	SUBJECT	CATALOG	SECTION	UNITS	COURSE TITLE/DESCRIPTION	GRADE
12345	XMPL	150	01	4	Project-Based Calculus	W

Student Signature

Reason for Withdrawal

Sign

Date

Department Signatures

Instructor of Course to be Withdrawn

Print

Email

Sign

Date

Instructor of Co-Req Class

Print

Email

Sign

Date

Department Head (student's home department)

Print

Email

Sign

Date

Registrar's Office Use Only

Date Received

Date Processed

Processed By