

**Instructions**

This form may be used to declare a transfer or specialized immersion for a student.

A transfer immersion may be declared when a student has two or three excess general education transfer courses that are not being allocated. Courses that are already allocated to another requirement, including open electives, may not be moved to be used for a transfer immersion. The student must discuss the option of a transfer immersion with their advisor, program director or department chair prior to completing this form. A transfer immersion should not be declared in those instances where transfer courses equivalent to RIT courses fulfill the requirements of a specific immersion. In that case, the specific immersion should be declared by the student. Please list the RIT courses being allocated to the transfer immersion below.

\*Please note, if only two transfer courses are being allocated, the 3rd course for the immersion may be any RIT general education course. A course substitution form will be required to move the RIT course into the Transfer Immersion once completed.

Departments interested in utilizing a Specialized Immersion must get approval from either the Faculty Representative for General Education or the Assistant Dean of Student Services in the College of Liberal Arts and submit it with the form to the Office of the Registrar.

Name: \_\_\_\_\_  
Last First Middle

University ID Number: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Academic Program: \_\_\_\_\_ Academic Plan: \_\_\_\_\_

**Transfer Courses being used for the Immersion (please provide the RIT course, not the external course):**

SUBJECT	CATALOG	TERM	COURSE TITLE/DESCRIPTION
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Specialized Immersion

Drop previously authorized immersion

Previous Immersion Code: \_\_\_\_\_ Title: \_\_\_\_\_

**Student**

Print: \_\_\_\_\_ Email: \_\_\_\_\_@rit.edu

Sign: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

**Program Director/Department Chair**

Print: \_\_\_\_\_ Email: \_\_\_\_\_@rit.edu

Sign: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

**Registrar's Office Use Only**  
REG-Immersion Authorization/  
Change Form  
10/01/2021

Date Received: \_\_\_\_/\_\_\_\_/\_\_\_\_ Date Processed: \_\_\_\_/\_\_\_\_/\_\_\_\_

Processed By: \_\_\_\_\_