RIT
Division of Academic Affairs
Office of the Registrar

Immersion Authorization / Change

Instructions

This form is to be used by undergraduate students to declare an immersion. Every student pursuing a bachelor's degree must complete an immersion. Immersions cannot be added after the degree has been awarded. **This form should only be used if the student is unable to declare the immersion within SIS.**

General Information **Please Type**	**University ID Number** ___ ___ ___ ___ ___ ___ ___ ___ ___ **Date** __ __ /__ __/ __ __ **Name** _____ _____ _____ Last First Middle **Academic Program** _____ **Academic Plan** _____

Declare a Concentration	*An immersion is a cohesive set of three classes selected from an approved set of classes. Please review the options available at:* **www.rit.edu/programs/immersions** *and discuss the options with your advisor.*
	
	❑ Add New Immersion _____
	
	  ❑ This Immersion will be in addition to a previously authorized Minor.
	
	  ❑ This Immersion will replace a previously authorized Minor.
	
	   Old Minor code _____ Title _____
	
	❑ Drop the previously authorized Immersion.
	
	   Old Immersion code _____ Title _____

Submit Form to Registrar's Office for Processing	**Students:** **Click on the SUBMIT button below to send this form to the Registrar's Office for processing. Once processing is complete the form will be returned to the student via their RIT e-mail address.** **Student e-mail** _____**@rit.edu** **[Submit]** **Departments:** **Please save and upload via the form submission portal. DO NOT use the submit button. If approval is needed for this immersion, please provide approval below.** Name: _____ Title: _____ Signature: _____
Registrar's Office Use Only	Date Received _____ Date Processed _____ Processed By _____