

Investigator's Release of Information

Instructions

This form should be completed by the Investigating Officer requesting a transcript for a student being reviewed. The Officer should present a release form signed by the student and authorizing the investigation. This form will become part of the student's permanent record.

Student Information

Please Print

Date of Request _____

University ID Number _____

Name _____
Last First Middle

Requestor Information

Purpose for review: _____

Item/s of interested requested: _____

Name of Requestor: _____ Phone: _____

Requestor Address: _____

Requestor Affiliation: _____

I hereby agree to keep the information disclosed to me in confidence, according to applicable legislation and regulations.

Signature _____

Registrar's Office Use Only

Disposition of Request Approved Not Approved

Specific materials reviewed (records type of information) _____

Name and title of official approving and supervising review :

Date: _____