

**RIT SRS**  
**Request for Sponsor Approved Budget Modification**

PI Name:  
 Oracle Project Number:  
 Project Title:  
 Sponsor:  
 Current End Date:

**Rebudget Detail** (*Please note that Budget Modification Requests are not guaranteed and may require sponsor approval*):

	Explanation of changes	Subtotal Increase	Subtotal Decrease
Salaries			
Benefits			
Student Salaries			
Equipment			
Travel			
Participant Support			
Subcontract			
Other Direct Costs			
Total Direct Costs			
Indirect Costs			
Total Change			

*Submission of this form in a timely manner is strongly encouraged. Sponsors may not accept requests submitted inside of 30 days prior to the current end date. Until sponsor approval is received, the changes above are invalid.*

Please send your request to: [postaward@rit.edu](mailto:postaward@rit.edu)

**Internal Use Only**  
**Date Received:**  
**Notes:**