



Rochester Institute of Technology

Model Railroad Club

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April 11, 2023

Dear Vendor,

On **December 9th and 10th, 2023** the seventeenth annual RIT Model Railroad Club's Tiger Tracks 2-Day Train Show will take place in Rochester, NY. This show is one of the most well-known train shows in the Rochester area. Located at the Gordon Field House on the Rochester Institute of Technology campus, this show features many vendors, organizations, and operating layouts from Z-scale to G-Scale and welcomes thousands of guests every year.

We will continue to offer the opportunity to view the club's famous "Rochester and Irondequoit Terminal" HO-scale model railroad (located in the SAU, room A420).

We appreciate your support, so we will do everything we can to help you and make your experience a pleasant one. We will be glad to help you move your merchandise in and out of the building, with what student help we have. As always, parking is free.

As far as pricing goes, every vendor's first table is \$55. Further tables are \$65 each, or \$60.00 when reserving 10 or more on a single application. All tables measure 30" x 96" (8 feet in length). There are multiple ways to reserve tables for Tiger Tracks. The preferred method of reservation is to visit Apply.RITTrainshow.com to fill out an application and submit your payment electronically.

Another way you may reserve tables is by mail using the included flyer. As the date of the event approaches, we will do our best to accommodate all table order requests, but it is possible for us to sell-out (as has been in prior years). We highly encourage you to get your table orders in ahead of time to reserve your spot.

As in years past, we will send out information packets several weeks prior to the date of the event with parking information, unloading times, floor plans, and other specific information regarding the show.

I would like to remind you that this is a student run event, put on by our small club. We do our best to communicate timely, but academics come first. The best way to contact us is via email to our ritmrc@gmail.com account. Phone messages are checked weekly, and callbacks may occur outside normal business hours.

As of October 4th, 2022, masks will not be required for the event, but are optional, as are COVID-19 vaccines. With the current guidance there will be no checks of vaccination status. The most up to date information can be found on www.rit.edu/ready, as it may change before the event.

Similar to last year, each vendor will be required to sign a contract. This contract will be sent out after ordering tables and should be completed before the show.

If you have any questions or concerns, please contact us or visit our website. Thank you for helping us to promote the hobby and put on a better show.

Sincerely,

A handwritten signature in black ink that reads "Calvin Hall". The signature is written in a cursive style and is underlined with a long, thin horizontal line.

Calvin Hall
President
RIT Model Railroad Club