



Executive Director of Student Hall Exploration and Development (the SHED)

Rochester, New York

The Search

Rochester Institute of Technology (RIT), an institution defined by creativity and innovation, is pleased to announce an exciting opportunity for a high energy, adaptable and collaborative senior-level administrator to serve as its inaugural Executive Director for the **S**tudent **H**all for **E**xploration and **D**evelopment (**SHED**).

Opening in fall 2023, the SHED is the most ambitious construction project undertaken since the Henrietta campus was created in 1968. More than just a building, the SHED will be an impressive demonstration of the RIT experience. The SHED will be the cross-disciplinary heart of campus where ideation, learning, building, and performing is easily observed and experienced by the RIT community. The building design and expanse of glass will showcase RIT students' penchant for making, building, and blending technology, art, and design.

As an innovative instructional and educational complex at RIT, the SHED will be home to five large, active learning format classrooms, student makerspaces, student clubs, organizations, and team spaces, and performing arts spaces (glassbox theater, dance studio, music ensemble spaces and rehearsal spaces).

The SHED will cover more than 120,000 square feet of new construction as well as more than 83,000 square feet of renovations in the Wallace Library and Monroe Hall. The total project will exceed 200,000 gross square feet of combined renovated and new construction. The design includes natural spaces, a courtyard, and landscaped passages weaving through the building and under a glass bridge.

With the vast number of stakeholders, activities, courses and co-curricular opportunities planned for the SHED, the executive director will be a vital position in ensuring a coordinated and efficient approach is taken in managing this new collaborative and innovative space in the heart of campus

The executive director will be primarily responsible for day to day operations as well as planning, developing and implementing strategic, tactical and/or operational plans and activities that align with the overall vision, mission and strategy for the SHED facility.

The executive director will supervise the SHED Makerspace Director and will work collaboratively to create and develop operational teams and processes as well as work closely with other university units, building partnerships with internal and external stakeholders across campus.

The executive director will spearhead the development of fair, equitable, repeatable processes for space allocation over a variety of space types to ensure that utilization of the SHED is robust, well understood, and will shape the view of the SHED as a “state of the art” University resource representing a cross section of the RIT community.

The executive director will collaborate with the registrar in support of scheduling of SHED classrooms and will work with and will work with performing arts departments across campus and coordinate with other university functional units for large scale campus events which among other things will include ad-hoc tours, visitations by external publics, special convenings and the like. These may involve nights and weekends.

The executive director reports to the Vice Provost for Academic Affairs.

Prospective candidates are encouraged to view the following virtual tour of this new complex:

<https://www.rit.edu/giving/theshed/>

The Successful Candidate

The successful candidate will bring the following qualifications, skills, and qualities:

- Bachelor’s Degree in Facilities Management or related field. Will consider equivalent experience.
- 3+ years managing operational budget and maintaining financial records for a large facility.
- 3+ years project/program management with history of delivering projects on time.
- 5+ years staff management, including recruitment, coaching and professional development to individuals/teams as well as overseeing day to day operations and work scheduling, prioritizing tasks, and standardized process development.
- 5+ years proven success in establishing, operationalizing, leading, and managing the execution of processes and tactics as relates to facility operations.
- 5+ years facility operations management.

The preferred candidate will bring the following:

- Experience managing a multi-purpose, multi-venue facility.
- Experience managing a Performing Arts Building.
- Experience working in higher education.

To Apply

Please use the following link to apply:

https://sjobs.brassring.com/TGnewUI/Search/Home/Home?partnerid=25483&siteid=5289#jobDetails=1555663_5289

Additional Details

The hiring process for this position may require a criminal background check and/or motor vehicle records check. Any verbal or written offer made is contingent on satisfactory results, as determined by Human Resources.

RIT does not discriminate. RIT promotes and values diversity, pluralism and inclusion in the work place. RIT provides equal opportunity to all qualified individuals and does not discriminate on the basis of race, color, creed, age, marital status, sex, gender, religion, sexual orientation, gender identity, gender expression, national origin, veteran status or disability in its hiring, admissions, educational programs and activities. RIT provides reasonable accommodations to applicants with disabilities under the Rehabilitation Act, the Americans with Disabilities Act, the New York Human Rights Law, or similar applicable law. If you need reasonable accommodation for any part of the application and hiring process, please contact the Human Resources office at 585-475-2424 or email your request to hr@rit.edu. Determinations on requests for reasonable accommodation will be made on a case-by-case basis.

Commitment to Safety

COVID 19: Please familiarize yourself with the requirements of the [RIT Safety Plan](#). Information on the responsibility for each employee can be found on the [RIT Ready](#) website. As per the [RIT Employee COVID-19 Vaccination Policy](#), all university employees must be fully vaccinated for COVID-19. Vaccination exemptions may be granted: (1) to employees who are unable to be vaccinated due to a medical condition or disability; (2) on the basis of an employee's sincerely held religious belief, practice, or observance, or (3) to employees who are fully remote and sign an Employee Attestation stating that they will not be on campus for any reason, nor will they participate in any in-person university-sponsored activities.

APPENDIX

About Rochester Institute of Technology

Founded in 1829, Rochester Institute of Technology is a diverse and collaborative community of engaged, socially conscious, and intellectually curious minds. Through creativity and innovation, and an intentional blending of technology, the arts and design, we provide exceptional individuals with a wide range of academic opportunities, including a leading research program and an internationally recognized education for deaf and hard-of-hearing students. Beyond our main campus in Rochester, New York, RIT has international campuses in China, Croatia, Dubai, and Kosovo. And with more than 19,000 students and more than 135,000 graduates from all 50 states and over 100 nations, RIT is driving progress in industries and communities around the world. Find out more at rit.edu.

RIT's History

From its beginnings, RIT has been deeply connected to the educational and practical training needs of citizenry and industry. The university's roots go back to 1829 when the city's founder established the Rochester Athenaeum, a literary society that offered public lectures and debates and attracted such luminaries as Ralph Waldo Emerson and Oliver Wendell Holmes. In 1891, the Athenaeum merged with the Mechanics Institute, which had been created and funded by local business and community leaders to provide technical training to meet local industry's growing demand for skilled workers. The merged institution—the Rochester Athenaeum and Mechanics Institute—combined cultural education and practical technical training. In 1912, cooperative education was added to the programmatic mix and the core foundation was in place for Rochester Institute of Technology, as it has been named since 1944. In 1968, RIT left downtown Rochester for a sprawling 1,300-acre new campus in the suburban town of Henrietta. The new landscape also led to RIT being chosen as the home campus for the federally sponsored National Technical Institute for the Deaf. Since the original campus opened, the university has added 50 more buildings, 11 Ph.D. programs, and international locations in China, Croatia, Dubai, and Kosovo.

RIT Today

Today, RIT is one of the world's leading innovative institutions—a vibrant, connected community that is home to diverse, ambitious, creative students, and faculty from around the world. RIT attracts top-flight research-active faculty who are passionate about their teaching mission. Over the past decade, the university has invested significant capital to improve its education, research, and technology infrastructure. RIT moved into the "National Universities" category of U.S. News & World Report rankings in 2016 due to its growing research portfolio, and now ranks number 112. The university is also among the top 50 choices of high school counselors, according to U.S. News. The 10th largest private university in the nation in terms of full-time undergraduate enrollment, RIT counts more than 135,000 alumni around the world. To view more of RIT's rankings and recognition, visit www.rit.edu/overview/rankings-and-recognition.

As of fall 2020, the university enrolled 18,668 full- and part-time students (15,739 undergraduate and 2,929 graduate students) who represent all 50 states and over 100 nations. More than 3,900 students from diverse racial and ethnic backgrounds are enrolled on the main campus along with nearly 2,000 international students. An additional 2,400 students are enrolled at RIT's international campuses in China, Croatia, Dubai, and Kosovo.

Through the National Technical Institute for the Deaf (NTID)—one of nine colleges and two degree-granting units on campus—RIT has achieved international prominence as a leader in preparing deaf and hard-of-hearing students for successful careers in professional and technical fields. NTID was created by federal law in 1965 under President Johnson and RIT was selected as its sponsoring institution in 1966. The university provides unparalleled access and support services for the more than 900 deaf and hard-of-hearing students who live, study, and work with hearing students on the RIT campus. RIT is well known for its commitment to undergraduate students and, increasingly, for offering a broad range of innovative graduate programs that combine the theoretical with practical applications and align with demonstrated needs in the marketplace.

RIT has steadily grown its doctoral programs; in 2016, the Carnegie Classification of Institutions of Higher Education reclassified the university from “Masters – Comprehensive” to “Doctoral University – Moderate Research Activity.” In May 2020, RIT awarded 48 doctoral degrees. It offers 11 Ph.D. programs and currently enrolls more than 350 Ph.D. students.

About Rochester, NY

Situated between Lake Ontario and the Finger Lakes, Rochester is the third largest metro area in New York. As of the 2010 census, the region’s metropolitan statistical area had a population of 1.08 million. The region is rich in cultural and ethnic diversity (16 percent African and Latin American and 7 percent of international origin) and is known for its intellectual capital and innovation. Scientific Reports named Rochester 18th among “the world’s leading science cities,” and the New Republic reports Rochester as one of the most innovation-intensive metro areas in the country. Atlantic Magazine listed Rochester as one of 35 innovation hubs in the country, based on start-up companies, patents, and entrepreneurs per capita. Rochester is a five-hour drive to New York City and a three-hour drive to Toronto and its airport includes non-stop flights to 18 cities in the U.S. and Canada.

The region has an exceptional quality of life, with cultural amenities and recreational activities; affordable healthcare and cost of living; excellent schools; and the arts, culture, sports, and nightlife of a big city with the ease and comfort of a small town. Rochester is one of the least-congested cities in the U.S., with an average commute of under 20 minutes. The region has been ranked 6th among 379 metro areas by Places Rated Almanac as one of the “Best Places to Live in America” and 1st by Expansion Management Magazine’s ranking of metro areas having the best quality of life in the nation.

The Rochester region is home to 19 colleges and universities, enrolling more than 83,000 students. Rochester is one of the most productive regions in the country, ranking third in college degrees per capita and first for degrees in STEM fields, according to the latest U.S. Department of Education reports.