1. Before you work on your homework, do the following:

- **Rework your notes** – i.e. redo and master the examples from your notes, identify areas that are unclear, add information to your notes, etc.
- **(Re)read the textbook**, work through and master all the textbook examples.
- **View an internet tutorial** (e.g. [www.youtube.com](http://www.youtube.com), [www.hippocampus.org](http://www.hippocampus.org)) to help deepen your understanding.
- **A tutor will help you learn new math skills and concepts as a foundation for your homework**. Homework is designed to test your mastery of new math skills and concepts **AFTER** you have put time and effort in to learning them. If you learn and understand the skills and concepts first (with the help of a tutor, if needed), then you will be ready to independently complete homework.

2. Be specific with your question(s).

- **A tutor cannot easily help a student** who over generalizes. For example:
  - “I don’t understand Chapter 3”
  - “I can’t do problem #11”
  - “I don’t understand anything in my class”
- **A tutor can better help you** if your questions are specific. For example:
  - “I am reworking an example but do not know what to do now that I have taken the derivative.”
  - “I am studying confidence intervals and I do not understand what the book means when it states...”
- **Practice asking your questions**. Write your questions down so you don’t forget them.
- **A tutor will not help** you with take-home quiz or test questions (unless your professor provides a written statement on the quiz/test that tutor help is OK)
- **A tutor will help** you understand the concepts being tested and will work through a different problem with you.

3. Is there a tutor available to help you in your specific subject?

- All tutors in the Bates and Sol Study Centers can help with Algebra, Pre-calculus, and Calculus, so you can ask any tutor for assistance.
- **If you are already at the Bates Study Center**, look at the fabric bulletin board in the middle of the room to find out who is working and what subjects s/he tutors.
- **If you are taking a course such as Statistics, Physics, or Discrete Math** then look at our tutor schedule to find out which tutor(s) can assist you with your course.
- **If you are taking Chemistry, Biology, or Engineering courses**, then ask a tutor to direct you to the correct learning center.

When you are ready to work with a tutor, let one of them know. An ASC tutor can be identified by the **bright colored t-shirt** with “tutor” on the back and a **gold nametag**.