



If you have difficulty emailing this form by clicking the "Email" button below please save it to your desktop and send it as an email attachment (with the items listed in the Instructions) to isscpt@rit.edu. You may also print, fill, and scan the form to isscpt@rit.edu

F-1 Curricular Practical Training Request Form

You will not be able to email this form with Google Chrome. Please use a different browser.

Name:

Today's Date:

University ID:

Email:

Name of Employer:

Street Address:

City:

State:

Zip Code:

Start date of Internship/Co-op:

End date:

I have registered this Internship/Co-op on the RIT Office of Career Services and Cooperative Education website Yes No If not, please go to <https://www.rit.edu/emcs/oce/>

Instructions

Upon completion of this form please click on the "Email" button below. This action will open up an email to isscpt@rit.edu. Please attach the following to the email before sending it:

1. Screen shot of your registration in SIS for this internship/co-op.
The registration must be for the term(s) in which you are requesting Curricular Practical Training.
2. Copy of your employment offer letter.

Notes

- We are unable to process CPT requests without your proof of registration and job offer.
- Your new I-20 will be available in two to three business days after submission of this form and required documents.
- You will receive an email when your when your new I-20 is available.