



If you have any difficulty submitting this form online please save it to your desktop and send it as an email attachment (with the items listed in the Instructions) to isscpt@rit.edu. You may also print, fill, and scan the form to isscpt@rit.edu

F-1 Curricular Practical Training Request Form

You will not be able to submit this form with Google Chrome. Please use a different browser.

Name:

Today's Date:

University ID:

Email:

Name of Employer:

Street Address:

City:

State:

Zip Code:

Start date of Internship/Co-op:

End date:

I have registered this Internship/Co-op on the RIT Office of Career Services and Cooperative Education website Yes No If not, please go to <https://www.rit.edu/emcs/oc/>

Instructions

Upon completion of this form please click on the "Submit" button below. This action will open up an email to isscpt@rit.edu. Please attach the following to the email before sending it:

1. Screen shot of your registration in SIS for this internship/co-op.
The registration must be for the term(s) in which you are requesting Curricular Practical Training.
2. Copy of your employment offer letter.

Notes

- We are unable to process CPT requests without your proof of registration and job offer.
- Your new I-20 will be available in two to three business days after submission of this form and required documents.
- You will receive an email when your when your new I-20 is available.

SUBMIT