

STUDENT EMPLOYMENT JOB DESCRIPTION FORM

Job Title: Momentum – Leadership Scholar
Department: Center for Leadership & Civic Engagement (CLCE)
Department Contact: Amanda Metzger
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Position Summary:

The Momentum Leadership Scholar will work with the Assistant Director and Graduate Assistant to support the growth and development of *Momentum*. *Momentum* is a program for students who want to make a change in the community by developing their leadership skills but don't know where to start. The program consists of four workshops during which students learn about their strengths, use those strengths to collaborate and communicate with their teammates, and then apply their strengths to lead a service project on campus.

Position Tasks:

1. Build out programming that addresses the goals and learning outcomes of Momentum;
2. Facilitate activities, team builders, and leadership trainings during Momentum workshops
3. Serve as an RIT student mentor to Momentum students;
4. Be friendly, enthusiastic and willing to have discussions with students about their leadership development and RIT experience;
5. Attend weekly Leadership Programming meetings;
6. Engage actively in other programming facilitated by the CLCE. Including retreats, Leadership Now, Community Service Fair, and Voter registration events;
7. Collaborate with other CLCE Scholar members in the successful implementation of their events, programs, and initiatives; and,
8. Complete 5 office hours per week; planning events, meeting with students, and marketing programming.

Qualifications/Special Skills Required:

1. Full time RIT student;
2. Good academic, financial, and judicial standing with the university;
3. Excellent skills in communication, organization, troubleshooting, active listening, teamwork, and ability to work independently; and,
4. A passion for the mission of leadership and civic engagement within the CLCE.

Qualifications/Special Skills Preferred:

1. Previous participation in Momentum; and
2. Familiarity with or willingness to learn ASL and Deaf culture.