

Project Planning

Class: _____ % of Final Grade: _____

Project Specs

What is the purpose/ goal of the project?
What are you supposed to learn?

What specific criteria do you need to meet
to earn an acceptable grade?

1

2

3

4

5

6

Planning

What resources do you need?

-
-
-
-

What research do you need to do?

-
-
-
-

Important Dates

Include check-in dates scheduled by your instructor and goals you have for finishing each step

<div>Date</div> <div>Details</div>	<div>Date</div> <div>Details</div>	<div>Date</div> <div>Details</div>	<div>Date</div> <div>Details</div>
<div>Date</div> <div>Details</div>	<div>Date</div> <div>Details</div>	<div>Date</div> <div>Details</div>	

Brainstorming

<div>Steps for executing the project:</div> <div>1</div> <div>2</div> <div>3</div> <div>4</div> <div>5</div>	<div>What are your ideas?</div>
--	---------------------------------

Assess Progress

Take time along the way to assess how the project is going:

- Where do you stand?
- Are you “on schedule”?
- Is the project following the guidelines/expectation?
- Is this your best work?

If Yes - Keep it up!
if No - Adjust your plan and
get back on track