

Study Abroad Checklist

RIT Global Campus Programs

RIT | Global
Education
Abroad

CONTACT

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RIT DEADLINES

Fall Semester Programs - April 1st
Spring Semester Programs - October 1st
Summer Programs - February 15th (Croatia);
April 1st (Kosovo)

To Apply

Complete these steps by the deadline.

- ☐ **Complete and submit the RIT Compass application.**
Go to rit.edu/StudyAbroad and click on the Compass icon. Login with your RIT username and password and complete your registration/profile. Then click on the Search Programs tab to find your program and apply.
- ☐ **Review visa process and complete any necessary steps prior to the application deadline**
- ☐ **Discuss your course plans while abroad with your study abroad and academic advisors.**
- ☐ **If you will require RIT Access Services or Disability Services support, contact them to discuss your needs.**
Email - Interpreting: DAS_StudyAbroad@rit.edu; Captioning: RTCNTAdmin@rit.edu
- ☐ **Once you receive your budget worksheet, make an appointment with your RIT Financial Aid Assistant Director to understand what aid is available to you.**
Call (585) 475-2186 to make an appointment, mention that it is for study abroad and provide your financial aid assistant director a copy of your budget worksheet at least 48 hours in advance. Your budget worksheet will outline program costs including tuition, housing, program fees, and out-of-pocket expenses.
- ☐ **Explore study abroad scholarship options**
www.rit.edu/studyabroad/scholarships. Note that scholarship deadlines tend to be early.
- ☐ **Keep your family in the loop.** Share your plans with them and have conversations about finances, your health and identity abroad, and direct them to the parent section of the RIT study abroad website - www.rit.edu/studyabroad/resources-parents

After You're Accepted

- ☐ **Log in to your Compass application and complete STEP 3 to confirm your participation by the deadline in your acceptance email.**
By confirming your participation, you agree to be billed and pay for the program (including a non-refundable deposit). **Be sure to read the refund and cancellation policy carefully.**
- ☐ **Submit all required visa documents to the Education Abroad Office.** Watch for important emails about visa steps.
- ☐ **Complete the passport information in the 'My Profile' tab in your Compass home page.**
- ☐ **Attend the mandatory study abroad Bon Voyage meeting and a mandatory Global Campus pre-departure meeting.**
You will be emailed meeting details and registration link.
- ☐ **Visit the Preparing to Go section at rit.edu/StudyAbroad**
For important resources on host country research, health/safety, banking, communication and identity abroad.
rit.edu/studyabroad/preparing-to-go

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After You're Accepted, Continued

- ☐ **Adjust your Rochester housing arrangements as needed (semester programs)**
Contact RIT Housing or your landlord.
- ☐ **Complete the Global Campus Study Abroad Course Pre-Approval Form with your academic advisor and email it to myles.chalue@rit.edu**
- ☐ **Enroll in the U.S. State Department Smart Traveler Enrollment Program (STEP)**
This registers your travel with the US Embassy in case of an emergency (step.state.gov).
- ☐ **Confirm enrollment and download insurance ID card from Chubb Educational Travel**
During your program dates you will be covered by RIT's international health insurance provider, Chubb Educational Travel (no additional cost to you). You will receive an email from Chubb before you depart with your member ID numbers and instructions on how to confirm your enrollment and download your ID card.
- ☐ **Complete the RIT Pre-Study Abroad Survey** Watch for an email shortly before your program departure.

While You're Abroad

- ☐ If you make any adjustments to your class schedule, email your new schedule to myles.chalue@rit.edu and your academic advisor (semester programs)

When You Return

- ☐ Visit the "When You Return" section of our website for resources on other international opportunities.
rit.edu/studyabroad/resources-returned-students
- ☐ Complete the RIT Post Abroad Survey. Watch for an email shortly after your program return.

IMPORTANT INFORMATION

Choosing Your Courses & Registration

The RIT Education Abroad will register you for the classes you plan on taking on your Global Campus program (note: you are not able to register for these classes yourself in SIS). Fill out the course selection form provided by your study abroad advisor and submit it before your application deadline.

Budget Worksheet:

This document details the exact and estimated costs of your program and is provided by the RIT Education Abroad office. If you would like to use financial aid (federal and local grants, scholarships and loans) towards your study abroad program costs, set up a meeting with your RIT Financial Aid Assistant Director before your application deadline. Provide a copy of the budget worksheet to the financial aid office at least 2 days prior to your scheduled appointment.

Withdrawing Your Application(s):

If you decide that you are not going abroad, you will need to withdraw any applications or else you WILL be billed for erroneous study abroad charges. If your application is 'Incomplete' go in to your Compass account, click "Withdraw" and provide a reason for your withdrawal. If your application is 'Pending' email global@rit.edu to have your application withdrawn by an administrator.

Billing:

All charges you can expect to be billed are outlined on your Budget Worksheet. The RIT Education Abroad office will work with RIT Student Financial Services to list the study abroad charges on your eServices account on normal RIT billing dates. Payments can be made online or in person and are due on normal RIT due dates. If you would like to request a payment schedule, contact Student Financial Services.

Grading:

You will receive letter grades which will count toward your GPA.