

Independent Study Abroad Checklist

For students who plan to attend a study abroad program that is not approved by RIT.

We recommend you complete the following:

- ☐ **Meet with your academic advisor:**
Set up a meeting with your academic advisor to inform them that you plan to attend a study abroad program that is not approved by RIT. Credits earned on a study abroad program that is not approved by RIT are considered transfer credit and follow the standard transfer credit process. Your academic advisor can advise you on how complete the transfer credit process.
- ☐ **Complete mandatory registration for your independent study abroad program on RIT Compass:**
 1. Visit the study abroad website (typically the first result when searching “RIT study abroad” on Google)
 2. Hover over Study Abroad tab and click on the Compass link. Login using your RIT username and password
 3. Click “Search Programs” tab at the top.
 - a. Enter ‘RIT’ as the Program Provider and “independent” as a keyword.
 - b. Select the result titled Independent Study Abroad by clicking on the title.
 - c. Click the Apply button for the appropriate term near the bottom of the page.
- ☐ **Meet with a study abroad advisor in the RIT Global office:**
Meet with a study abroad advisor discuss important information about studying abroad on an independent program (courses, financial aid, etc). Schedule a meeting with Roseanne Hernandez at https://calendly.com/roseanne_diflorio
- ☐ **Coordinate Billing & Registration:** Check with your program provider for directions on how to register for classes and submit payment for the program. Be aware of any cancellation/withdraw/refund policies of the program provider.
- ☐ **Attend RIT Pre-Departure:** This informs study abroad students about important information that you need to know before you go overseas (i.e. health and safety, culture shock and emergency procedures). You will receive the details of the event via email from the RIT Education Abroad office.
- ☐ **Transfer credits to RIT:** Obtain your final transcript and work with your academic advisor and RIT’s Registrar’s office to ensure that your credits transfer. Visit <https://www.rit.edu/registrar/transfer-and-test-credit> for details on the transfer credit process.