

How to find the screenshot needed for course substitution forms

1. Log in to the RIT Compass using [the log in link on the RIT Study Abroad webpage for advisors](#) (under “Advisor Compass Login” choose “access the Advisor Compass login”)
2. Click on Students on the left-hand side
3. Type a student’s name in the Keywords section and click “Apply Search”
4. Click the student’s name in the results below
5. Click the “Login As” tab near the top and center of the screen. This will display the student view of the Compass.
6. Click on “My Coursework” menu
7. Click on the “My Study Abroad Courses” tab and take a screenshot of all of the courses listed. If the student has several courses listed, you may need to take a few screenshots to capture them all.

A screenshot of the RIT Compass user interface. The left-hand navigation menu is highlighted with a red circle. The menu items are: Home, Users (with a sub-item Students), My Account, Users Online (with sub-items (1) manager and (1) student), and Support (with sub-item Symplicity Help Center). The main content area shows the "Home" tab selected, displaying a "RECENT ITEMS" section with a list of students: Student: Maddalena Marcus..., Student: Maureen Shannon..., Student: Ndidiamaka Chimah..., and Student: Roseanne DiFlorio... To the right of the student list is a calendar for July 2021. Below the calendar is an "ANNOUNCEMENTS" section with the text "There are no announcements at this tir".

Home

Users

- Students

My Account

Users Online

- (1) manager
- (1) student

Support

- Symplicity Help Center

Call Help Desk:
1-703-647-3142

Hours:
Mon-Fri 9am - 8pm ET
(except holidays)

Home

RECENT ITEMS

- Student: Maddalena Marcus...
- Student: Maureen Shannon...
- Student: Ndidiamaka Chimah...
- Student: Roseanne DiFlorio...

July 2021

S	M	T	W	T	F	S
27	28	29	30	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

ANNOUNCEMENTS

There are no announcements at this tir

- Home
- Applications
- Users
 - Students**
- My Account

Users Online
> (1) manager

Support
> Symplicity Help Center
Call Help Desk:
1-703-647-3142

Students

- All Students**
- New Registrations
- Outgoing
- Incoming
- Archived
- Advanced Search

Keywords

Results Items 1-1 of 1

<input type="checkbox"/>	Actions	First Name	Last Name	Student ID	E-mail	Status
<input type="checkbox"/>	 	Kailo	Naab	785009629	kn6207@rit.edu	Participant

Items 1-1 of 1

- Home
- Users
 - Students
- My Account

Users Online
▶ (1) manager

Support
▶ Symlicity Help Center
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Roseanne DiFlorio

Student

Documents 0

Billing 0

Notes 1

Email
Log 7

Login
As

◀ Back To List

Print

Personal Information

First Name + Roseanne

Preferred First Name + Roseanne

Last Name + DiFlorio

Affiliation with RIT Faculty/Staff

Welcome, Faculty/Staff!

Username + rmdrap

E-mail + rmdrap@rit.edu

Incoming Student No

Passport Information

Passport Expiration Date July 9, 2013

Home

Users

Students

My Account

Users Online

(2) manager

Support

Symlicity Help Center

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Roseanne DiFlorio

Student Documents 0 Billing 0 Notes 1 Email Log 87 Login As

Keyword Search

RIT Global Education Abroad

Home Search Programs My Application My Coursework My profile

Announcements

Make an Appointment with a Study Abroad Advisor
POSTED ON: DEC 07, 2020 4:09 PM
Thinking about study abroad, but not sure where to start or ready to take the... [Read More](#)

My Applications

**University College Dublin
Spring 2022**
Status: Incomplete

- Step 1 [FILL OUT APPLICATION](#)
- Step 2 SUBMIT YOUR APPLICATION
- Step 3 [COURSE APPROVAL](#)
- Step 4 COMPLETE POST-TRIP SURVEY

Quicklinks

MORE RESOURCES

[Search for Study Abroad Scholarships \(Students\)](#)

[RIT Study Abroad FAQ's \(Rochester campus students\)](#)

[Important tips as you prepare to go abroad \(campus students\)](#)

[A Parent's Guide to RIT Study Abroad \(First-time students\)](#)

[Learn about the Fulbright fellowship for teaching abroad \(Rochester campus students\)](#)

Home

Applications

Users

Students

My Account

Users Online

(1) student

(2) manager

Support

Symlicity Help Center

Call Help Desk

1-703-647-3142

Roseanne Hernandez

StudentApplications110Documents0Billing0Notes1Email Log201Login As

Global Education Abroad











HomeSearch ProgramsMy ApplicationMy CourseworkMy Profile

Return to My CourseworkReturn to list (My Coursework)Logout

My Coursework

Study Abroad Course EquivalenceMy Study Abroad Courses

Request New Course ApprovalRESULTS Items 1-11 of 11Showing20

Actions	Application	Local Course	Foreign Course	Status
 	Roseanne Hernandez - DIS Copenhagen - Architecture & Design	ARTE 100 Art History Elective	Danish Design	Approved
 	Roseanne Hernandez - DIS Copenhagen - Architecture & Design	GENE 100 General Education Elective	Danish Language and Culture for Architecture & Design Students	Approved
 	Roseanne Hernandez - DIS Copenhagen - Architecture & Design	FREE or PRGE 100 Free or Program Elective	Graphic Design Studio	Approved
 	Roseanne Hernandez - DIS Copenhagen - Architecture & Design	ARTE 100 Art History Elective	20th and 21st Century Danish Architecture	Approved
 	Roseanne Hernandez - DIS Copenhagen - Architecture & Design	ENGL 211 Intro to Creative Writing	Creative Writing	Approved

My Coursework


Study Abroad Course Equivalencies

My Study Abroad Courses

Request New Course Approval

RESULTS Items 1-11 of 11

Showing 20

Actions	Application	Local Course	Foreign Course	Status
	Roseanne Hernandez - DIS Copenhagen - Architecture & Design	ARTE 100 Art History Elective	Danish Design	Approved
	Roseanne Hernandez - DIS Copenhagen - Architecture & Design	GENE 100 General Education Elective	Danish Language and Culture for Architecture & Design Students	Approved
	Roseanne Hernandez - DIS Copenhagen - Architecture & Design	FREE or PRGE 100 Free or Program Elective	Graphic Design Studio	Approved
	Roseanne Hernandez - DIS Copenhagen - Architecture & Design	ARTE 100 Art History Elective	20th and 21st Century Danish Architecture	Approved
	Roseanne Hernandez - DIS Copenhagen - Architecture & Design	ENGL 211 Intro to Creative Writing	Creative Writing	Approved