

**PEN-International  
2006 Summer Leadership Institute**

**Student Code of Conduct**

Ground Rules for Group Discussion:

1. The speaker will moderate all communication during his/her presentation.
2. Use “I” statements, speaking from your own experience.
3. Give your name before making a statement.
4. Respect each other’s ideas.
5. Keep issues that are discussed confidential.
6. Speak when you are inspired.
7. Listen carefully to each other, and wait until others have finished talking, before you speak.
8. There will be various spoken and sign languages used. Please be sensitive to the translation process and the length of time required.

(Aune, B. & Chelberg, G., editors. Igniting the Power in Disability: A Leadership Curriculum, Disability Services, University of Minnesota, Minneapolis, MN, 1996)

Participants should:

- View the Institute is a learning community where time, energy and resources are focused on learning and personal development.
- Work together to foster their own learning, as well as the learning of others.
- Hold themselves and each other to high standards of personal integrity and responsibility.
- Strive to exceed their personal best in the development of interpersonal and professional skills and attributes.
- Conduct themselves in a manner that is thoughtful, civil, sober and considerate.
- Respect the dignity of all persons and act to protect and safeguard the well being of others.
- Strive to create a culture that values diversity and discourages bigotry, while learning from individual differences.

Adapted from Rochester Institute of Technology Institute Council – RIT’s Expectations for Community behavior, 2/11/98

## Student Code of Conduct

Any student found to have committed the following prohibited conduct may be asked to leave the Summer Institute.

1. **ENDANGERING BEHAVIOR:** Conduct that threatens or endangers the health and/or safety of a person.
2. **FRAUD:** All forms of dishonesty including cheating, plagiarism, knowingly furnishing false information, and forgery, alteration or use of documents or identification to defraud.
3. **INAPPROPRIATE BEHAVIOR:** Unreasonable disruption or obstruction of Institute activities.
4. **HARASSMENT:** Abuse, threats, intimidation, assault, coercion and/or conduct, by physical, verbal, signed, written, photographic or electronic means, which threatens or endangers any person.
5. **SEXUAL MISCONDUCT:** All forms of sexual misconduct, including any form of unwanted sexual contact; "unwanted" means against a person's wishes or without consent, including those instances in which the individual is unable to give consent because of unconsciousness, sleep, impairment, or intoxication due to alcohol or drugs.
6. **THEFT/VANDALISM:** Attempted or actual theft of, damage to, or unauthorized possession or alteration of property.
7. **FAILURE TO COMPLY:** Failure to comply with directions of law enforcement officers acting in performance of their duties; obstruction of the performance of these duties or failure to identify oneself to these persons when requested to do so.
8. **FIRE/FIRE SAFETY:** Setting a fire, causing a false fire alarm, or causing an unreasonable situation that creates a fire safety hazard.
9. **VIOLATION OF THE LAW:** Violation of federal, state or local law.
10. **WEAPON POSSESSION:** Illegal or unauthorized possession of firearms, explosives, other weapons or dangerous chemicals on Institute premises.
11. **DISORDERLY CONDUCT:** Conduct which is disruptive, lewd or indecent and breaches the peace of the community.

Adapted from Rochester Institute of Technology Conduct Code, 2005

## Use of Alcohol

The laws of England govern East Sussex, and the legal age for drinking alcohol in England is 18 years. Students are bound by the laws of England, and as guests of Queen's University's Herstmonceux Castle campus, they are also bound by their policies. Consumption of alcohol is allowed only in the designated pub at Herstmonceux Castle.