

PEN-International

For Students Who Are Deaf or Hard-of-Hearing

**National Technical Institute for the Deaf
Rochester Institute of Technology
52 Lomb Memorial Drive
Rochester, New York 14623-5604**

**Second Cooperation Agreement
Between
Tianjin University of Technology
And
Rochester Institute of Technology
Regarding
PEN-International**

Whereas:

Tianjin Technical College for the Deaf has been a member of PEN-International since its inception in 2001 and signed a memorandum of understanding agreeing to participate in PEN-International in April 2001

Whereas:

President Li Jun of TUT signed the memorandum of agreement officially establishing PEN-International on 29 June 2001

Whereas:

Bao Guodong of TUT has served as the director of PEN-International in China
Zhang Jianqing of TUT has served as the coordinator of PEN-International in China
Han Mei of TUT has served as the technical director of PEN-International in China

Whereas:

PEN-International in China has now expanded to include other universities (Beijing Union University and Changchun University) and will expand in the future to include others.

Whereas:

The management of PEN-International in China has been truly exceptional due to the outstanding leadership of Director Bao, and the hard work of Coordinator Zhang and Technical Director Han.

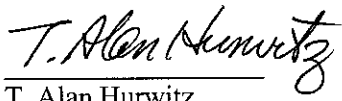
Whereas:

PEN-International will enter its fifth year of operation on 1 March 2005 and embark upon its second five-year plan on 1 March 2006

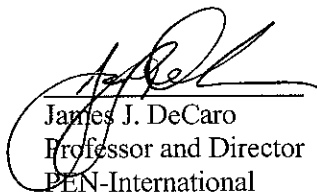
Be it resolved that:

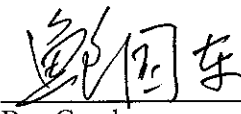
We the undersigned reaffirm our unwavering commitment to continue to implement the two PEN-International memorandum of agreement signed in 2001 (one by Director Bao, and the other by Director Bao and President Li—attached) and to expand the reach of PEN-International in China.

We further understand and agree that James J. DeCaro will exercise overall stewardship of PEN-International world-wide, while Bao Guodong will lead PEN-International efforts in China.


T. Alan Hurwitz
RIT Vice President for NTID
Dean/CEO of NTID


Li Jun
President
Tianjin University of Technology


James J. DeCaro
Professor and Director
PEN-International


Bao Guodong
Director
Technical College for the Deaf of TUT

12 Oct 2004
Dated and Sealed

PEN-INTERNATIONAL

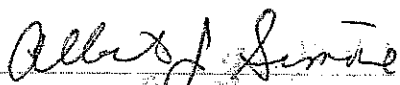
(Postsecondary Education Network International: For Students Who are Deaf or Hard of Hearing)

Excellence • Integrity • Innovation

RESOLVED:

On this Twenty-Ninth Day of June in the Year Two Thousand and One,
we the signatories of this document resolve to work in collaboration
to implement a multilateral international partnership to improve the postsecondary education
of deaf people around the world. We are committed to creating an international network
of colleges and universities that will be recognized widely for excellence, integrity, and innovation
in serving people who are deaf.

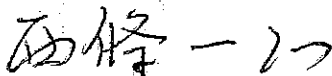
Signatories



Albert J. Simone
President
Rochester Institute of Technology



Robert R. Davila
RIT Vice President for NTID
CEO for NTID



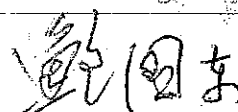
Nishijo Kazushi
President
Tsukuba College of Technology



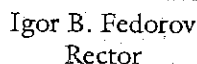
Ohnuma Naoki
Dean, Programs for Deaf Students
Tsukuba College of Technology



Li Jun
President
Tianjin University of Technology



Bao Guodong
Director
Tianjin Technical College for the Deaf
Tianjin University of Technology



Igor B. Fedorov
Rector
Bauman-Moscow State Technical University



Alexander M. Stanevsky
Director
Center for Deaf Students
Bauman Moscow State Technical University

Witness



Utogawa Reizo
Executive Director
The Nippon Foundation

Postsecondary Education Network International (PEN-International)

**Excellence
Integrity
Innovation**

MEMORANDUM OF UNDERSTANDING

With

Tianjin Technical College for the Deaf of Tianjin University of Technology

I. BACKGROUND

On 30 October 2000 the National Technical Institute for the Deaf (NTID), a college of the Rochester Institute of Technology (RIT), submitted a proposal entitled Postsecondary Education Network International to The Nippon Foundation of Japan. In January 2001, The Nippon Foundation notified NTID that a grant has been awarded for the period 1 March 2001 to 1 March 2002 to support the implementation of the outcomes for year one of PEN-International.

II. PURPOSE OF THIS MEMORANDUM OF UNDERSTANDING

Tianjin Technical College for the Deaf (TCD) and the National Technical Institute for the Deaf at Rochester Institute of Technology will work in cooperation to implement PEN-International. The purpose of this Memorandum of Understanding is to outline general principles regarding the working relationship between NTID and TCD for the operation of PEN-International.

III. AGREEMENT

General

- a. PEN-International objectives and outcomes are detailed in the 30 October 2000 proposal narrative submitted to The Nippon Foundation. NTID and TCD are fully committed to achieving these objectives and outcomes in a timely manner. Both institutions are dedicated to PEN-International becoming recognized for:

- Excellence,
- Integrity, and
- Innovation.

- b. NTID will comply with RIT policies for all financial record keeping and reporting.

NTID

- a. NTID will serve as the primary contractor and grant recipient. As such, NTID will provide overall project management, including the preparation of proposals and reports, project accounting, oversight of all activities, leadership of advisory and cooperation committees and quality control. As grant recipient, NTID will have fiscal responsibility for distribution and use of funds provided by The Nippon Foundation and will coordinate all communication to the Nippon Foundation regarding PEN-International.
- b. Dr. J.J. DeCaro will serve as PEN-International director and principal investigator. He will be responsible for all operations and finances, and will report PEN-International to Dr. Robert R. Davila, RIT Vice President for NTID and Chief Executive Officer for NTID.
- c. NTID will provide a team of faculty and staff to implement PEN-International objectives and outcomes.

TCD

- a. Tianjin Technical College for the Deaf will serve as a PEN-International participant and subcontractor to NTID.
- b. Director Bao of TCD will serve as project manager at TCD and will direct all aspects of TCD's participation in PEN-International. Among these duties are the hiring and supervision of local staff, the selection of individuals who will serve as project staff at TCD, the management of TCD's participation in in-service training of faculty from participant countries, and management of the selection and installation of PEN-International equipment and software at TCD. Director Bao will assure that TCD meets agreed upon deadlines in a timely fashion. Tasks and timelines will be determined by 1 April 2001 and will be appended to this document (Appendix A, to be approved, initialed and attached at a later date). Director Bao will provide NTID with progress and fiscal reports as specified in Appendix B (to be approved, initialed and attached at a later date).
- c. Ms. Han of TCD will serve as operations director at TCD, reporting to Director Bao. His duties will include management of daily operations of PEN-International at TCD as specified by Director Bao.
- d. Director Bao will hire other staff, to support project-related operations at TCD, within the confines of the budget stipulated in the PEN-International proposal and with the advice and consent of Dr. DeCaro. Such approval will not be unduly delayed. In addition, other TCD staff will participate in PEN-International as in-kind contributions.
- e. TCD will establish a business account with The Bank of China, which will receive wire transfers from the USA. Checks and other withdrawals from this account will require the approval and signature of Director Bao. All interest, which accrues to the account, must be included in the account balance statements as part of the fiscal report to NTID. Interest from the account can only be used for PEN-International activities.

f. As appropriate and necessary, Dr. DeCaro will transfer funds into this account to support specific PEN-International activities conducted by TCD. The purpose of these funds will be specified (by email and/or fax) when transfers are made. (Details of Financial Considerations can be found in Appendix B)

g. TCD will establish and operate a PEN-International multi-media facility and computer lab on its campus for deaf students on or before 31 August 2001. The design, development and evaluation of the lab will be conducted jointly by Professors Han and Clymer. Funds for the establishing the lab will be provided by PEN-International and costs must be within the negotiated budget allotment (to be determined by 1 April 2001).

h. Press releases and other statements to the media made by TCD regarding PEN-International must be reviewed by NTID prior to distribution.

IV. CONTACTS

Dr. James J. DeCaro and Director Guodong Bao are the only authorized individuals to accept, revise and implement this Memo of Understanding.

V. PERIOD OF PERFORMANCE

This Memo of Understanding is for the first year of PEN-International, 1 March 2001 through 1 March 2002.

VI. CHANGES TO MEMO OF UNDERSTANDING

The only individuals authorized to make any changes to this Memo of Understanding are Dr. DeCaro and Director Bao.

VII. AUTHORIZED SIGNATURES TO MEMO OF UNDERSTANDING

This Memo of Understanding, including Appendix A [PEN-International Tasks and Timelines] and Appendix B [PEN-International Financial Considerations] constitute the entire agreement.

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James J. DeCaro

Professor

National Technical Institute for the Deaf

Director, PEN-International

Rochester Institute of Technology

52 Lomb Memorial Drive

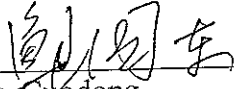
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23 March 2001

Date

2001.3.23

Date