

**Mayumi Shirasawa**  
**PEN-International/PEPNet Visit**  
**4 – 8 January 2005**

	<b>Tuesday, 4 January</b>	<b>Wednesday, 5 January</b>	<b>Thursday, 6 January</b>	<b>Friday, 7 January</b>	<b>Saturday 8 January</b>
<b>7:00</b>		(7:30) Breakfast mtg. Jim DeCaro, Bill Clymer - PEN Conference Room			
<b>8:00</b>			Breakfast Mtg. Peter Lalley, Cathy Winnie Support services at TCT PEN Conference Room		
<b>9:00</b>		(9:30) Mtg. w/ Dianne Brooks, Pat Billies (PEPNet) PEN Conference Room	Alan Hurwitz "Formation of NETAC" LBJ 2135	Meetings at New York University w/ Jim DeCaro, Desiree Duda	(9:00) Depart hotel for JFK airport (meet Jim in lobby)
<b>10:00</b>			(10:30) – Karen Hopkins "Negotiating Membership in NETAC" PEN Conference Room		
<b>11:00</b>		(11:30) Lunch and Mtg. w/ Pat Billies, Desiree Duda			11:50 am depart NYC to Tokyo NW 17
<b>12:00</b>		"Running a Center Program"			
<b>1:00</b>		Dining Commons PEN Conference Room			
<b>2:00</b>					
<b>3:00</b>		Patrick Smith "Data Base Construction" PEN Conference Room	(3:30) Depart for airport		
<b>4:00</b>					
<b>5:00</b>		Dinner w/ Jim DeCaro			
<b>6:00</b>	6:40 pm arrive ROC JB 38 – Jim DeCaro will meet at airport		5:10 pm depart ROC to NYC JB 43 – with Jim DeCaro		
<b>7:00</b>					