

Rochester INSTITUTE OF TECHNOLOGY

Minor Program proposal form

college OF LIBERAL ARTS

**Name of Certifying Academic Unit**

**The Department of History**

**College of Liberal Arts**

**Name of Minor:** History

**Brief description of the minor to be used in university publications**

|  |
| --- |
| The History minor provides students with a foundation in the academic study of history. A minor in history will serve as a complement to any professional degree, as historical study at the college level hones the skills that are important to any well-trained professional: namely, effective writing, critical analysis, engaged reading, and logical thinking. Students are free to shape the history minor to their liking, by choosing the geographic areas of historical study of most interest to them, such as American, European, or Asian, or by choosing the historical topic of most interest to them, such as transnational history, comparative history, war, business, race, or gender. |

**1.0 Minor Program Approvals**

|  |  |  |
| --- | --- | --- |
|  | Approval request date: | Approval granted date: |
| Academic Unit Curriculum Committee | 2-10-12 | 2-17-12 |
| College Curriculum Committee | 3/22/12 | 3/22/12 |
| Inter-College Curriculum Committee |  |  |

**2.0 Rationale:**

A minor at RIT is a related set of academic courses consisting of no fewer than 15 semester credit hours leading to a formal designation on a student's baccalaureate transcript

How is this set of academic courses related?

|  |
| --- |
| Students must take five courses chosen from the offerings of the Department of History. |

**3.0 Multidisciplinary involvement:**

If this is a multidisciplinary minor spanning two or more academic units, list the units and their role in offering and managing this minor.

|  |
| --- |
| N/A |

**4.0 Students ineligible to pursue this minor:**

The purpose of the minor is both to broaden a student's college education and deepen it in an area outside the student’s major program. A minor may be related to and complement a student’s major, or it may be in a completely different academic/professional area.   It is the responsibility of the academic unit proposing a minor and the unit’s curriculum committee to indicate any home programs for which the minor is not a broadening experience.

Please list below any home programs whose students will not be allowed to pursue this minor, provide the reasoning, and indicate if this exclusion has been discussed with the affected programs:

|  |
| --- |
|  |

**5.0 Minor Program Structure, Sequence and Course Offering Schedule:**

Describe the structure of the proposed minor and list all courses, their anticipated offering schedule, and any prerequisites.

* All minors must contain at least fifteen semester credit hours;
* Minors may be discipline-based or interdisciplinary;
* In most cases, minors shall consist of a minimum of two upper division courses (300 or above) to provide reasonable breadth and depth within the minor;
* As per New York State requirements, courses within the minor must be offered with sufficient frequency to allow students to complete the minor within the same time frame allowed for the completion of the baccalaureate degree;
* Provide a program mask showing how students will complete the minor.

Narrative of Minor Program Structure:

|  |
| --- |
| Students must take five history courses (15 credits in history) to complete this minor.  Courses at all levels (100, 200, 300, and 400) may be counted toward the completion of the history minor.  However, all history minors must include two courses at or above the 300 level.  All courses offered by the Department of History, or cross-listed with the Department of History, and thus bearing a history number, may be taken for credit in the history minor. |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Course Number & Title | SCH | Required | Optional | Fall | Spring | Annual/Biennial | Prerequisites |
| COLA HIST 101 Making History | 3 |  | X | X | X | A |  |
| COLA HIST 102 Themes in US History | 3 |  | X | X | X | A |  |
| COLA HIST 103 The City in History | 3 |  | X |  | X | B |  |
| COLA HIST 160 History of Modern East Asia | 3 |  | X | X |  | A |  |
| COLA HIST 170 Twentieth Century Europe | 3 |  | X | X |  | A |  |
| COLA HIST 190 American Women’s History | 3 |  | X | X |  | A |  |
| COLA HIST 201 Histories of Globalization | 3 |  | X |  | X | A |  |
| COLA HIST 210 Introduction to African Studies | 3 |  | X |  | X | A |  |
| COLA HIST 220 Introduction to Public History | 3 |  | X |  | X | A |  |
| COLA HIST 230 American Deaf History | 3 |  | X | X |  | A |  |
| COLA HIST 231 Deaf People in Global Perspective | 3 |  | X |  | X | A |  |
| COLA HIST 238 History of Disability | 3 |  | X |  | X | B |  |
| COLA HIST 240 Civil War America | 3 |  | X |  | X | A |  |
| COLA HIST 245 American Slavery and Freedom | 3 |  | X | X |  | A |  |
| COLA HIST 250 Origins of U.S. Foreign Relations | 3 |  | X | X |  | A |  |
| COLA HIST 251 Modern U.S. Foreign Relations | 3 |  | X |  | X | A |  |
| COLA HIST 252 The United States and Japan | 3 |  | X |  | X | A |  |
| COLA HIST 260 History of Premodern China | 3 |  | X | X |  | B |  |
| COLA HIST 261 History of Modern China | 3 |  | X |  | X | A |  |
| COLA HIST 265 History of Modern Japan | 3 |  | X | X |  | A |  |
| COLA HIST 266 History of Premodern Japan | 3 |  | X |  | X | B |  |
| COLA HIST 270 History of Modern France | 3 |  | X |  | X | B |  |
| COLA HIST 290 U.S. History Since 1945 | 3 |  | X |  | X | A |  |
| COLA HIST 301 Great Debates in U.S. History | 3 |  | X | X |  | A |  |
| COLA HIST 302 Special Topics in History | 3 |  | X | X | X | A |  |
| COLA HIST 310 African Slave Trade | 3 |  | X |  | X | B |  |
| COLA HIST 321 Special Topics in Public History | 3 |  | X | X | X | A |  |
| COLA HIST 322 Monuments and Memory | 3 |  | X | X |  | A |  |
| COLA HIST 323 America’s National Parks | 3 |  | X |  | X | A |  |
| COLA HIST 324 Oral History | 3 |  | X |  | X | A |  |
| COLA HIST 325 Museums and History | 3 |  | X | X |  | A |  |
| COLA HIST 326 Doing History in a Digital World | 3 |  | X |  | X | A |  |
| COLA HIST 330 Deaf People and Technology | 3 |  | X |  | X | B |  |
| COLA HIST 335 Women and the Deaf Community | 3 |  | X | X |  | B |  |
| COLA HIST 345 Environmental Disasters | 3 |  | x |  | X | A |  |
| COLA HIST 350 Terrorism, Intelligence, and War | 3 |  | X |  | X | A |  |
| COLA HIST 365 Conflict in Modern East Asia | 3 |  | X |  | X | B |  |
| COLA HIST 369 Histories of Christianity | 3 |  | X | X |  | B |  |
| COLA HIST 402 Special Seminar in History | 3 |  | X | X | X | A |  |
| COLA HIST 421 Hands-on History | 3 |  | X |  | X | A |  |
| COLA HIST 439 Biography as History | 3 |  | X |  | X | B |  |
| COLA HIST 450 Modern Japan in History, Fiction, and Film | 3 |  | X |  | X | B |  |
| COLA HIST 461 Samurai in Word and Image | 3 |  | X | X |  | B |  |
| COLA HIST 462 East-West Encounters | 3 |  | X |  | X | B |  |

|  |  |
| --- | --- |
| Total credit hours: | 15 |

**Minor Course Conversion Table: Quarter Calendar and Semester Calendar Comparison**

|  |
| --- |
| **Directions: The tables on this page will be used by the registrar’s office to aid student’s transitioning from the quarter calendar to the semester calendar.**  **If this minor existed in the quarter calendar and is being converted to the semester calendar please complete the following tables.**  **If this is a new minor that did not exist under the quarter calendar do not complete the following tables.**  Use the following tables to show minor course comparison in quarter and semester calendar formats. Use courses in the (2011-12) minor mask for this table. Display all required and elective minor courses. If necessary clarify how course sequences in the quarter calendar convert to semesters by either bracketing or using some other notation.  Under quarters, the Department offered three separate minors, American History, European History, and Modern World History.  Each had its own separate course requirements to fit the focus of the minor.  Under semesters, we will simply offer one minor in History.  Thus, all history courses will count toward the completion of this simplified minor. |

|  |  |
| --- | --- |
| Name of Minor in Semester Calendar: | History |
| Name of Minor in Quarter Calendar: | American History, European History, Modern World History |
| Name of Certifying Academic Unit: | Department of History |

| **QUARTER: Current Minor Courses** | | | **SEMESTER: Converted Minor Courses** | | |  |
| --- | --- | --- | --- | --- | --- | --- |
| Course # | Course Title | QCH | Course # | Course Title | SCH | **Comments** |
|  |  |  | COLA HIST 101 | Making History | 3 | New Course |
| 0507-305 | Themes in US History | 4 | COLA HIST 102 | Themes in US History | 3 |  |
| 0507-451 | The City in History | 4 | COLA HIST 103 | The City in History | 3 |  |
| 0507-485 | History of Modern East Asia | 4 | COLA HIST 160 | History of Modern East Asia | 3 |  |
| 0507-302 | Twentieth Century Europe | 4 | COLA HIST 170 | Twentieth Century Europe | 3 |  |
| 0507-401  0507-402 | American Women’s History I and II | 4 4 | COLA HIST 190 | American Women’s History | 3 |  |
| 0507-478 | Histories of Globalization | 4 | COLA HIST 201 | Histories of Globalization | 3 |  |
| 0507-479 | Introduction to African Studies | 4 | COLA HIST 210 | Introduction to African Studies | 3 |  |
|  |  |  | COLA HIST 220 | Introduction to Public History | 3 | NEW |
| 0507-463 | American Deaf History | 4 | COLA HIST 230 | American Deaf History | 3 |  |
| 0507-473 | European Deaf History | 4 | COLA HIST 231 | Deaf People in Global Perspective | 3 |  |
| 0507-467 | History of Disability | 4 | COLA HIST 238 | History of Disability | 3 |  |
| 0507-462 | Civil War America | 4 | COLA HIST 240 | Civil War America | 3 |  |
| 0507-466 | American Slavery and Freedom | 4 | COLA HIST 245 | American Slavery and Freedom | 3 |  |
| 0507-411 | Origins of U.S. Foreign Relations | 4 | COLA HIST 250 | Origins of U.S. Foreign Relations | 3 |  |
| 0507-441 | Modern U.S. Foreign Relations | 4 | COLA HIST 251 | Modern U.S. Foreign Relations | 3 |  |
| 0507-468 | The United States and Japan | 4 | COLA HIST 252 | The United States and Japan | 3 |  |
|  |  |  | COLA HIST 260 | History of Premodern China | 3 | NEW |
| 0507-487 | History of Modern China | 4 | COLA HIST 261 | History of Modern China | 3 |  |
| 0507-489 | History of Modern Japan | 4 | COLA HIST 265 | History of Modern Japan | 3 |  |
|  |  |  | COLA HIST 266 | History of Premodern Japan | 3 | NEW |
| 0507-498 | History of Modern France | 4 | COLA HIST 270 | History of Modern France | 3 |  |
| 0507-447 | U.S. History Since 1945 | 4 | COLA HIST 290 | U.S. History Since 1945 | 3 |  |
| 0507-301 | Modern America | 4 | COLA HIST 301 | Great Debates in U.S. History | 3 |  |
| 0507-469 | Special Topics in History | 4 | COLA HIST 302 | Special Topics in History | 3 |  |
| 0507-481 | African Slave Trade | 4 | COLA HIST 310 | African Slave Trade | 3 |  |
|  |  |  | COLA HIST 321 | Special Topics in Public History | 3 | NEW |
| 0507-474 | Monuments and Memory | 4 | COLA HIST 322 | Monuments and Memory | 3 |  |
| 0507-474 | America’s National Parks | 4 | COLA HIST 323 | America’s National Parks | 3 |  |
|  |  |  | COLA HIST 324 | Oral History | 3 | NEW |
|  |  |  | COLA HIST 325 | Museums and History | 3 | NEW |
|  |  |  | COLA HIST 326 | Doing History in a Digital World | 3 | NEW |
|  |  |  | COLA HIST 330 | Deaf People and Technology | 3 | NEW |
|  |  |  | COLA HIST 335 | Women and the Deaf Community | 3 | NEW |
| 0507-464 | Environmental Disasters | 4 | COLA HIST 345 | Environmental Disasters | 3 |  |
| 0507-410 | Terrorism, Intelligence, War | 4 | COLA HIST 350 | Terrorism, Intelligence, and War | 3 |  |
| 0507-306 | Conflict in Modern East Asia | 4 | COLA HIST 365 | Conflict in Modern East Asia | 3 |  |
| 0507-489 | Histories of Christianity | 4 | COLA HIST 369 | Histories of Christianity | 3 |  |
|  |  |  | COLA HIST 402 | Special Seminar in History | 3 | NEW |
| 0507-475 | Hands-on History | 4 | COLA HIST 421 | Hands-on History | 3 |  |
| 0507-497 | Biography as History | 4 | COLA HIST 439 | Biography as History | 3 |  |
| 0507-412 | Modern Japan in History, Fiction, and Film | 4 | COLA HIST 450 | Modern Japan in History, Fiction, and Film | 3 |  |
| 0507-325 | Honors History | 4 | COLA HIST 461 | Samurai in Word and Image | 3 |  |
| 0507-325 | Honors History | 4 | COLA HIST 462 | East-West Encounters | 3 |  |

Policy Name: **D1.1 MINORS POLICY**

 1. Definition

A minor at RIT is a related set of academic courses consisting of no fewer than 15 semester credit hours leading to a formal designation on a student's baccalaureate transcript.

The purpose of the minor is both to broaden a student's college education and deepen it in an area outside the student’s major program. A minor may be related to and complement a student’s major, or it may be in a completely different academic/professional area.   It is the responsibility of the academic unit proposing a minor and the unit’s curriculum committee to indicate any home programs for which the minor is not a broadening experience.

In most cases, minors shall consist of a minimum of two upper division courses to provide reasonable breadth and depth within the minor.

2. Institutional parameters

1. Minors may be discipline-based or interdisciplinary;
2. Only matriculated students may enroll in a minor;
3. At least nine semester credit hours of the minor must consist of courses not required by the student's home program;
4. Students may pursue multiple minors.  A minimum of nine semester credit hours must be designated towards each minor; these courses may not be counted towards other minors;
5. The residency requirement for a minor is a minimum of nine semester credit hours consisting of RIT courses (excluding "X" graded courses);
6. Posting of the minor on the student's academic transcript requires a minimum GPA of 2.0 in each of the minor courses;
7. Minors may not be added to the student's academic record after the granting of the bachelor's degree.

3. Development/approval/administration processes

* 1. Minors may be developed by faculty at the departmental, inter-departmental, college, or inter-college level. As part of the minor development process:
     1. students ineligible for the proposed minor will be identified;
     2. prerequisites, if any, will be identified;
  2. Minor proposals must be approved by the appropriate academic unit(s) curriculum committee, and college curriculum committee(s), before being sent to the Inter-College Curriculum Committee (ICC) for final consideration and approval.
  3. The academic unit offering the minor (in the case of interdisciplinary minors, the designated college/department) is responsible for the following:
     1. enrolling students in the minor (as space permits);
     2. monitoring students progress toward completion of the minor;
     3. authorizing the recording of the minor's completion on student's academic records;
     4. granting of transfer credit, credit by exam, credit by experience, course substitutions, and advanced placement;
     5. responding to student requests for removal from the minor.
  4. As per New York State requirements, courses within the minor must be offered with sufficient frequency to allow students to complete the minor within the same time frame allowed for the completion of the baccalaureate degree.

4. Procedures for Minor revision

It is the duty of the college curriculum committee(s) involved with a minor to maintain the program’s structure and coherence.  Once a minor is approved by the ICC, changes to the minor that do not have a significant effect on its focus may be completed with the approval of the involved academic unit(s) and the college curriculum committee(s).  Significant changes in the focus of the minor must be approved by the appropriate academic unit(s) curriculum committee(s), the college curriculum committee(s) and be resubmitted to the ICC for final consideration and approval.