

Rochester INSTITUTE OF TECHNOLOGY

Minor Program proposal form

college of liberal arts

**Department of Modern Languages and Cultures**

**Name of Minor:** German Minor

**Brief description of the minor to be used in university publications**

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| The German minor provides at least two full years of instruction to prepare students for living and working within an intercultural society both at home and abroad. The minor consists of five courses fostering linguistic and cultural proficiency. Part of the minor requirements can be taken abroad. |

**1.0 Minor Program Approvals**

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| --- | --- | --- |
|  | Approval request date: | Approval granted date: |
| Academic Unit Curriculum Committee |  | 2/3/12 |
| College Curriculum Committee | 2/10/12 | 2/10/12 |
| Inter-College Curriculum Committee | 2/27/12 | 2/27/12 |

**2.0 Rationale:**

A minor at RIT is a related set of academic courses consisting of no fewer than 15 semester credit hours leading to a formal designation on a student's baccalaureate transcript

How is this set of academic courses related?

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| The German minor contributes to preparing RIT students for living and working within an intercultural society, both at home and abroad. Citizens of an increasingly more international world need an understanding, appreciation and knowledge of different cultures and languages in order to lead successful professional and personal lives. The study of modern languages prepares today’s students for tomorrow’s opportunities by helping them develop cross-cultural understanding, sensitivity, and an open mind to different perspectives and ways of living. The study of modern languages will help prepare students to enter the global marketplace with confidence. New opportunities will present themselves in the areas of international business, international relations, government service, national security, non-governmental organizations, and relief work. Competence in a second or third language may provide a competitive edge in finding employment. |

**3.0 Multidisciplinary involvement:**

If this is a multidisciplinary minor spanning two or more academic units, list the units and their role in offering and managing this minor.

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| With permission of the minor advisor one culture course can be substituted for one of the five sequential language courses required by the German minor. Students will be encouraged to take one of the German culture courses offered by the Department of Modern Languages. Culture courses from other departments dealing with aspects of German and German-speaking cultures can also be approved. |

**4.0 Students ineligible to pursue this minor:**

The purpose of the minor is both to broaden a student's college education and deepen it in an area outside the student’s major program. A minor may be related to and complement a student’s major, or it may be in a completely different academic/professional area.   It is the responsibility of the academic unit proposing a minor and the unit’s curriculum committee to indicate any home programs for which the minor is not a broadening experience.

Please list below any home programs whose students will not be allowed to pursue this minor, provide the reasoning, and indicate if this exclusion has been discussed with the affected programs:

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| International Studies majors with a focus on German language and area studies. |

**5.0 Minor Program Structure, Sequence and Course Offering Schedule:**

Describe the structure of the proposed minor and list all courses, their anticipated offering schedule, and any prerequisites.

* All minors must contain at least fifteen semester credit hours;
* Minors may be discipline-based or interdisciplinary;
* In most cases, minors shall consist of a minimum of two upper division courses (300 or above) to provide reasonable breadth and depth within the minor;
* As per New York State requirements, courses within the minor must be offered with sufficient frequency to allow students to complete the minor within the same time frame allowed for the completion of the baccalaureate degree;
* Provide a program mask showing how students will complete the minor.

Narrative of Minor Program Structure:

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| This minor consists of any five appropriate sequential language courses: Beginning German I and II; Intermediate German I and II; and Advanced German I and II. At the completion of the sequence, students will have had at least two full years of German language instruction. One culture course can be substituted for one of the five sequential language courses with permission of their minor advisor. Disciplinary cohesiveness is demonstrated by the interrelatedness of the courses: each subsequent course requires successful completion of the previous level course.  Students will be encouraged to participate in study abroad programs at accredited institutions in order to gain first-hand language experience and exposure to German and/or German-speaking cultures.  Since this minor is intended to be an RIT-based experience, students may generally use no more than two transferred courses with permission of their minor advisor, or three from study abroad. |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Course Number & Title | SCH | Required | Optional | Fall | Spring | Annual/Biennial | Prerequisites |
| COLA-MLGR 201 [Beginning German I](https://sis.rit.edu/SemCon/courses/2176/) | 4 |  | x | x | x | Annual | None |
| COLA-MLGR 202  Beginning  German II | 4 |  | x | x | x | Annual | Beg. Ger. I or equivalent proficiency |
| COLA-MLGR 301  Intermediate  German I | 3 |  | x | x |  | Annual | Beg. Ger. II or equivalent proficiency |
| COLA-MLGR 302  Intermediate German II | 3 |  | x |  | x | Annual | Int. Ger. I or equivalent proficiency |
| COLA-MLGR 401  Advanced German I | 3 |  | x | x |  | Annual | Int. Ger. II or equivalent proficiency |
| COLA-MLGR 402  Advanced  German II | 3 |  | x |  | x | Annual | Adv. Ger. I or equivalent proficiency |

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| Total credit hours: 15-17 |  |

**Minor Course Conversion Table: Quarter Calendar and Semester Calendar Comparison**

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| **Directions: The tables on this page will be used by the registrar’s office to aid student’s transitioning from the quarter calendar to the semester calendar.**  **If this minor existed in the quarter calendar and is being converted to the semester calendar please complete the following tables.**  **If this is a new minor that did not exist under the quarter calendar do not complete the following tables.**  Use the following tables to show minor course comparison in quarter and semester calendar formats. Use courses in the (2011-12) minor mask for this table. Display all required and elective minor courses. If necessary clarify how course sequences in the quarter calendar convert to semesters by either bracketing or using some other notation. |

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| Name of Minor in Semester Calendar: | German Minor |
| Name of Minor in Quarter Calendar: | German Language Minor, and also German Language & Culture Minor |
| Name of Certifying Academic Unit: | Department of Modern Languages and Cultures |

| **QUARTER: Current Minor Courses** | | | **SEMESTER: Converted Minor Courses** | | |  |
| --- | --- | --- | --- | --- | --- | --- |
| Course # | Course Title | QCH | Course # | Course Title | SCH | **Comments** |
| 0525-460 | Beg.  German I | 4 | COLA-MLGR 201 | Beginning German I | 4 | Replaces 0525-460 Beginning German I, first half of 0525-461 Beginning German II |
| 0525-461 | Beg. German II | 4 |  |  |  |  |
| 0525-462 | Beg. German III | 4 | COLA-MLGR  202 | Beginning German II | 4 | Replaces second half of 0525-461 Beginning German II, 0525-462 Beginning German III |
| 0525-463 | Int.  German I | 4 | COLA-MLGR  301 | Intermediate German I | 3 | Replaces 0525-463 Intermediate German I, first half of 0525-464 Intermediate German II |
| 0525-464 | Int.  German II | 4 |  |  |  |  |
| 0525-465 | Int.  German III | 4 | COLA-MLGR  302 | Intermediate German II | 3 | Replaces second half of 0525-464 Intermediate German II, 0525-465 Intermediate German III |
| 0525-466 | Adv.  German I | 4 | COLA-MLGR  401 | Advanced German I | 3 | Replaces 0525-466 Advanced German I, first half of 0525-467 Advanced German II |
| 0525-467 | Adv.  German II | 4 |  |  |  |  |
| 0525-468 | Adv.  German III | 4 | COLA-MLGR  402 | Advanced German II | 3 | Replaces second half of 0525-467 Advanced German II, 0525-468 Advanced German III |

Policy Name: **D1.1 MINORS POLICY**

 1. Definition

A minor at RIT is a related set of academic courses consisting of no fewer than 15 semester credit hours leading to a formal designation on a student's baccalaureate transcript.

The purpose of the minor is both to broaden a student's college education and deepen it in an area outside the student’s major program. A minor may be related to and complement a student’s major, or it may be in a completely different academic/professional area.   It is the responsibility of the academic unit proposing a minor and the unit’s curriculum committee to indicate any home programs for which the minor is not a broadening experience.

In most cases, minors shall consist of a minimum of two upper division courses to provide reasonable breadth and depth within the minor.

2. Institutional parameters

1. Minors may be discipline-based or interdisciplinary;
2. Only matriculated students may enroll in a minor;
3. At least nine semester credit hours of the minor must consist of courses not required by the student's home program;
4. Students may pursue multiple minors.  A minimum of nine semester credit hours must be designated towards each minor; these courses may not be counted towards other minors;
5. The residency requirement for a minor is a minimum of nine semester credit hours consisting of RIT courses (excluding "X" graded courses);
6. Posting of the minor on the student's academic transcript requires a minimum GPA of 2.0 in each of the minor courses;
7. Minors may not be added to the student's academic record after the granting of the bachelor's degree.

3. Development/approval/administration processes

* 1. Minors may be developed by faculty at the departmental, inter-departmental, college, or inter-college level. As part of the minor development process:
     1. students ineligible for the proposed minor will be identified;
     2. prerequisites, if any, will be identified;
  2. Minor proposals must be approved by the appropriate academic unit(s) curriculum committee, and college curriculum committee(s), before being sent to the Inter-College Curriculum Committee (ICC) for final consideration and approval.
  3. The academic unit offering the minor (in the case of interdisciplinary minors, the designated college/department) is responsible for the following:
     1. enrolling students in the minor (as space permits);
     2. monitoring students progress toward completion of the minor;
     3. authorizing the recording of the minor's completion on student's academic records;
     4. granting of transfer credit, credit by exam, credit by experience, course substitutions, and advanced placement;
     5. responding to student requests for removal from the minor.
  4. As per New York State requirements, courses within the minor must be offered with sufficient frequency to allow students to complete the minor within the same time frame allowed for the completion of the baccalaureate degree.

4. Procedures for Minor revision

It is the duty of the college curriculum committee(s) involved with a minor to maintain the program’s structure and coherence.  Once a minor is approved by the ICC, changes to the minor that do not have a significant effect on its focus may be completed with the approval of the involved academic unit(s) and the college curriculum committee(s).  Significant changes in the focus of the minor must be approved by the appropriate academic unit(s) curriculum committee(s), the college curriculum committee(s) and be resubmitted to the ICC for final consideration and approval.