

Rochester INSTITUTE OF TECHNOLOGY

Minor Program proposal form

COLLEGE of LIBERAL ARTS

**Department of Sociology and Anthropology**

**Name of Minor:** Sociology and Anthropology

**Brief description of the minor to be used in university publications**

|  |
| --- |
| The minor in sociology and anthropology offers the insights of two academic disciplines dedicated to understanding human social life, both local and global. Through sociology we discover how our own lives are influenced by social relationships around us, and through anthropology we discover and appreciate the diversity of other cultural systems on a global scale. Careful selection of courses provides insights into a wide range of topics such as human history and prehistory through archaeology, gender and sexuality, race, ethnicity, social class and inequality, urban life and cities, cultural images and mass media, war and violence, social movements, social and cultural change, and globalization. |

**1.0 Minor Program Approvals**

|  |  |  |
| --- | --- | --- |
|  | Approval request date: | Approval granted date: |
| Academic Unit Curriculum Committee | 2/17/12 | 2/17/12 |
| College Curriculum Committee | 3/22/12 | 3/22/12 |
| Inter-College Curriculum Committee | 4/17/12 | 4/17/12 |

**2.0 Rationale:**

A minor at RIT is a related set of academic courses consisting of no fewer than 15 semester credit hours leading to a formal designation on a student's baccalaureate transcript

How is this set of academic courses related?

|  |
| --- |
| Courses in this minor are offered by the Department of Sociology and Anthropology. Sociology and Anthropology are sister academic disciplines with common intellectual roots focused on the understanding and analysis of human behavior and action. |

**3.0 Multidisciplinary involvement:**

If this is a multidisciplinary minor spanning two or more academic units, list the units and their role in offering and managing this minor.

|  |
| --- |
| n/a |

**4.0 Students ineligible to pursue this minor:**

The purpose of the minor is both to broaden a student's college education and deepen it in an area outside the student’s major program. A minor may be related to and complement a student’s major, or it may be in a completely different academic/professional area.   It is the responsibility of the academic unit proposing a minor and the unit’s curriculum committee to indicate any home programs for which the minor is not a broadening experience.

Please list below any home programs whose students will not be allowed to pursue this minor, provide the reasoning, and indicate if this exclusion has been discussed with the affected programs:

|  |
| --- |
| Sociology and Anthropology. The coursework would overlap too extensively. |

**5.0 Minor Program Structure, Sequence and Course Offering Schedule:**

Describe the structure of the proposed minor and list all courses, their anticipated offering schedule, and any prerequisites.

* All minors must contain at least fifteen semester credit hours;
* Minors may be discipline-based or interdisciplinary;
* In most cases, minors shall consist of a minimum of two upper division courses (300 or above) to provide reasonable breadth and depth within the minor;
* As per New York State requirements, courses within the minor must be offered with sufficient frequency to allow students to complete the minor within the same time frame allowed for the completion of the baccalaureate degree;
* Provide a program mask showing how students will complete the minor.

Narrative of Minor Program Structure:

|  |
| --- |
| **Required course—Choose one of the following:**  ANTH-102 Cultural Anthropology *OR* SOCI-102 Foundations of Sociology  Choose four from among the following electives. At least two courses taken for the Minor must be at the 300-level or above. The five courses taken for the Minor must not be limited to one discipline.  COLA-ANTH-103 Archaeology and the Human Past  COLA-ANTH-201/SOCI-201 Writing about Society and Culture  COLA-ANTH-210 Culture and Globalization  COLA-ANTH-220 Language and Culture  COLA-ANTH-215 Field Methods in Archaeology  COLA-ANTH-225 Globalizing Africa  COLA-ANTH-230 Great Discoveries in Archaeology  COLA-ANTH-235 Immigration to the U.S.  COLA-ANTH-240 Muslim Youth Cultures  COLA-ANTH-245 Ritual and Performance  COLA-ANTH-250 Themes in Archaeological Research  COLA-ANTH-255 Regional Archaeology  COLA-ANTH-260 Native North Americans  COLA-ANTH-265 Native Americans in Film  COLA-ANTH-270/INGS-270 Cuisine, Culture, and Power  COLA-ANTH-275 Global Islam  COLA-ANTH-280 Sustainable Development  COLA-ANTH-285 Religion and Culture  COLA-ANTH-301/SOCI-301 Social and Cultural Theory  COLA-ANTH-302/SOCI-302 Qualitative Research  COLA-ANTH-303/SOCI-303 Quantitative Research COLA-ANTH-310 African Popular Cultures  COLA-ANTH-315 The Archaeology of Cities  COLA-ANTH-325 Bodies and Culture  COLA-ANTH-330 Cultural Images of War  COLA-ANTH-335 Culture and Politics in Latin America  COLA-ANTH-340 Divided Europe  COLA-ANTH-345 Genocide and Post-Conflict Justice  COLA-ANTH-350 The Global Economy and the Grassroots  COLA-ANTH-355 Historic Archaeology  COLA-ANTH-360 Humans and Their Environment  COLA-ANTH-365 Islamic Culture and the Middle East  COLA-ANTH-370 Media and Globalization  COLA-ANTH-375 Native American Repatriation  COLA-ANTH-380 Nationalism and Identity  COLA-ANTH-410 Global Cities COLA-ANTH-415 Archaeological Science  COLA-ANTH-420 Exploring Ancient Technology  COLA-ANTH-425 Global Sexualities  COLA-ANTH-430 Visual Anthropology  COLA-ANTH-435 Garbage Archaeology  COLA-ANTH-440 Survey of Metallurgy  COLA-SOCI-103 The Urban Experience  COLA-SOCI-210 African-American Culture  COLA-SOCI-215 The Changing Family  COLA-SOCI-220 Minority Group Relations  COLA-SOCI-225 Social Inequality  COLA-SOCI-230 Sociology of Work  COLA-SOCI-235 Women, Work, and Culture  COLA-SOCI-240 Deaf Culture in America  COLA-SOCI-245 Gender and Health  COLA-SOCI-250 Globalization and Security  COLA-SOCI-310 U.S. Housing Policy  COLA-SOCI-315 Global Exiles of War and Terror  COLA-SOCI-320 Population & Society  COLA-SOCI-325 Community and Economic Development: Rochester  COLA-SOCI-330 Urban Deviance  COLA-SOCI-335 Urban Cultures  COLA-SOCI-340 Urban Planning and Policy  COLA-SOCI-345 Urban Poverty  COLA-SOCI-350 Social Change  COLA-SOCI-410 Diversity in the City  COLA-INGS-101 Global Studies  COLA-INGS-201 Histories of Globalization  COLA-INGS-210 Africa and the Diaspora  COLA-INGS-310 Global Slavery and Human Trafficking |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Course Number & Title | SCH | Required | Optional | Fall | Spring | Annual/Biennial | Prerequisites |
| ANTH-102 Cultural Anthropology | 3 | Yes **(OR)** |  | X | X | annual | none |
| SOCI-102 Foundations of Sociology | 3 | Yes **(OR)** |  | X | X | annual | none |
| COLA-ANTH-103 Archaeology and the Human Past | 3 |  | X | X | X | annual | none |
| COLA-ANTH-201/SOCI-201 Writing about Society and Culture | 3 |  | X | X |  | annual | Any one of the following courses: ANTH-101/SOCI-101, ANTH-102, ANTH -103, SOCI-102, SOCI-103, INGS-101 or permission of instructor |
| COLA- SOCI-201 Writing about Society and Culture | 3 |  | X | X |  | annual | Any one of the following courses: ANTH 101, SOCI 101, ANTH 102, SOCI 102, or INGS 101 |
| COLA-ANTH-210 Culture and Globalization | 3 |  | X |  | X | annual | 2nd year status |
| COLA-ANTH-215 Field Methods in Archaeology | 3 |  | X |  | X | annual | none |
| COLA-ANTH-220 Language and Culture | 3 |  | x | x |  | biennial | none |
| COLA-ANTH-225 Globalizing Africa | 3 |  | X | X |  | annual | none |
| COLA-ANTH-230 Great Discoveries in Archaeology | 3 |  | X | X | X | (Fall/Spring alternating years) | ANTH-103 |
| COLA-ANTH-235 Immigration to the U.S. | 3 |  | X | x |  | annual | none |
| COLA-ANTH-240 Muslim Youth Cultures | 3 |  | X |  | X | annual | none |
| COLA-ANTH-245 Ritual and Performance | 3 |  | X |  |  | biennial | none |
| COLA-ANTH-250 Themes in Archaeological Research | 3 |  | X | X | X | (Fall/Spring alternating years) | ANTH-103 Archaeology and the Human Past |
| COLA-ANTH-255 Regional Archaeology | 3 |  | X | X | X | (Fall/Spring alternating years) | ANTH-103 Archaeology and the Human Past |
| COLA-ANTH-260 Native North Americans | 3 |  | X |  | X | annual | none |
| COLA-ANTH-265 Native Americans in Film | 3 |  | X | X |  | annual | none |
| COLA-ANTH-270/INGS-270 Cuisine, Culture, and Power | 3 |  | x | x |  | biennial | none |
| COLA-ANTH-275 Global Islam | 3 |  | x | x |  | biennial | none |
| COLA-ANTH-280 Sustainable Development | 3 |  | x | x |  | biennial | none |
| COLA-ANTH-285 Religion and Culture | 3 |  | x |  | x | biennial | none |
| COLA-ANTH-301/SOCI-301 Social and Cultural Theory | 3 |  | X | x |  | annual | Any one of the following courses: SOCI-101/ANTH-101 Discovery of Sociology and Anthropology, ANTH-102 Cultural Anthropology, ANTH -103 Archaeology and the Human Past, SOCI-102 Foundations of Sociology, SOCI-103 Urban Experience, INGS-101 Global Studies, or permission of instructor |
| Course Number & Title | SCH | Required | Optional | Fall | Spring | Annual/Biennial | Prerequisites |
| COLA-ANTH-302 Qualitative Research | 3 |  | x | x |  | annual | Any one of the following courses: SOCI-101/ANTH-101, ANTH-102, SOCI-102, SOCI-103, INGS-101, or permission of instructor, 2nd year status |
| COLA-ANTH-303/SOCI-303 Quantitative Research | 3 |  | X |  | x | annual | Any one of the following courses: SOCI-101/ANTH-101, ANTH-102, ANTH -103, SOCI-102, SOCI-103, INGS-101, or permission of instructor, 2nd year status |
| Course Number & Title | SCH | Required | Optional | Fall | Spring | Annual/Biennial | Prerequisites |
| COLA-ANTH-310 African Popular Cultures | 3 |  | X |  | X | annual | none |
| COLA-ANTH-315 The Archaeology of Cities | 3 |  | X | X |  | (Fall biannual) | ANTH- |
| COLA-ANTH-325 Bodies and Culture | 3 |  | X |  | X | biennial | INGS-101 or ANTH-102 or permission of instructor |
| COLA-ANTH-330 Cultural Images of War | 3 |  | X |  | X | biennial | INGS-101 Global Studies or ANTH-102 or permission of instructor |
| COLA-ANTH-335 Culture and Politics in Latin America | 3 |  | X |  |  | biennial | none |
| COLA-ANTH-340 Divided Europe | 3 |  | X |  |  | biennial | INGS-101 or ANTH-102 or permission of instructor |
| COLA-ANTH-345 Genocide and Post-Conflict Justice | 3 |  | X |  | X | annual | INGS-101 or ANTH-102 or permission of instructor |
| COLA-ANTH-350 The Global Economy and the Grassroots | 3 |  | X |  |  | biennial | 2nd year status |
| COLA-ANTH-355 Historic Archaeology | 3 |  | X |  | X | (Spring, biannual) | none |
| COLA-ANTH-360 Humans and Their Environment | 3 |  | X | X |  | (Fall, biannual) | ANTH-103 |
| COLA-ANTH-365 Islamic Culture and the Middle East | 3 |  | X | X |  | (Fall, biannual) | none |
| COLA-ANTH-370 Media and Globalization | 3 |  | X |  |  | (Fall or Spring, biennial) | INGS-101 or ANTH-102 or permission of instructor |
| COLA-ANTH-375 Native American Repatriation | 3 |  | X | X |  | biennial | none |
| Course Number & Title | SCH | Required | Optional | Fall | Spring | Annual/Biennial | Prerequisites |
| COLA-ANTH-380 Nationalism and Identity | 3 |  | X |  | x | annual |  |
| COLA-ANTH-410 Global Cities | 3 |  | X |  |  | (Fall or Spring, annual) | INGS-101 Global Studies or ANTH-102 or permission of instructor |
| COLA-ANTH-415 Archaeological Science | 3 |  | X | X |  | (Fall, Biannual) | ANTH-103 |
| COLA-ANTH-420 Exploring Ancient Technology | 3 |  | X |  | X | (Spring, Biannual) | ANTH-103 |
| COLA-ANTH-425 Global Sexualities | 3 |  | X |  |  | (Fall or Spring, biennial) | INGS-101 or ANTH-102 or permission of instructor |
| COLA-ANTH-430 Visual Anthropology | 3 |  | X |  |  | (Fall or Spring, biennial). | INGS-101 or ANTH-102 or permission of instructor |
| COLA-ANTH-435 Garbage Archaeology | 3 |  | X |  | X | (Spring, biannual) | none |
| COLA-ANTH-440 Survey of Metallurgy | 3 |  | X |  | X | (Spring, biannual) | none |
| COLA-SOCI-103 The Urban Experience | 3 |  | X |  | x | annual | none |
| COLA-SOCI-210 African-American Culture | 3 |  | X |  | X | annual | none |
| COLA-SOCI-215 The Changing Family | 3 |  | X | x |  | annual | none |
| COLA-SOCI-220 Minority Group Relations | 3 |  | X |  | x | annual | none |
| COLA-SOCI-225 Social Inequality | 3 |  | X |  | X | annual | none |
| COLA-SOCI-230 Sociology of Work | 3 |  | X | X |  | annual | none |
| COLA-SOCI-235 Women, Work, and Culture | 3 |  | X |  | x | annual | none |
| Course Number & Title | SCH | Required | Optional | Fall | Spring | Annual/Biennial | Prerequisites |
| COLA-SOCI-240 Deaf Culture in America | 3 |  | X | X | X | annual | none |
| COLA-SOCI-245 Gender and Health | 3 |  | X |  |  | biennial | ANTH-102 or SOCI-102 |
| COLA-SOCI-250 Globalization and Security | 3 |  | X |  |  | biennial | ANTH-102 or SOCI-102 |
| COLA-SOCI-310 U.S. Housing Policy | 3 |  | X |  | x | biennial | SOCI-103 or SOCI-102 |
| COLA-SOCI-315 Global Exiles of War and Terror | 3 |  | X |  |  | biennial | ANTH-102 or SOCI-102 |
| COLA-SOCI-320 Population & Society | 3 |  | X |  |  | biennial | ANTH-102 or SOCI-102 |
| COLA-SOCI-325 Community and Economic Development: Rochester | 3 |  | X |  | X | annual | none |
| COLA-SOCI-330 Urban Deviance | 3 |  | X |  |  | biennial | SOCI-103 or SOCI-102 |
| COLA-SOCI-335 Urban Cultures | 3 |  | X |  |  | biennial | ANTH-102 or SOCI-102 or SOCI-103 |
| COLA-SOCI-340 Urban Planning and Policy | 3 |  | X | X |  | annual | SOCI-103 |
| COLA-SOCI-345 Urban Poverty | 3 |  | X |  | x | annual | SOCI-103 or SOCI-102 |
| COLA-SOCI-350 Social Change | 3 |  | x |  | x | biennial | SOCI-102 |
| COLA-SOCI-410 Diversity in the City | 3 |  | X |  | x | annual | SOCI-103 |
| COLA-INGS-101 Global Studies | 3 |  | X | X |  | annual | none |
| COLA-INGS-201 Histories of Globalization | 3 |  | X |  | x | annual | none |
| COLA-INGS-210 Africa and the Diaspora | 3 |  | X |  | x | annual | none |
| COLA-INGS-310 Global Slavery and Human Trafficking | 3 |  | X |  | X | biennial | none |
|  |  |  |  |  |  |  |  |

|  |  |
| --- | --- |
| Total credit hours: | 15 |

**Minor Course Conversion Table: Quarter Calendar and Semester Calendar Comparison**

|  |
| --- |
| **Directions: The tables on this page will be used by the registrar’s office to aid student’s transitioning from the quarter calendar to the semester calendar.**  **If this minor existed in the quarter calendar and is being converted to the semester calendar please complete the following tables.**  **If this is a new minor that did not exist under the quarter calendar do not complete the following tables.**  Use the following tables to show minor course comparison in quarter and semester calendar formats. Use courses in the (2011-12) minor mask for this table. Display all required and elective minor courses. If necessary clarify how course sequences in the quarter calendar convert to semesters by either bracketing or using some other notation. |

|  |  |
| --- | --- |
| Name of Minor in Semester Calendar: | Sociology and Anthropology |
| Name of Minor in Quarter Calendar: | Sociology and Anthropology |
| Name of Certifying Academic Unit: | COLA Student Services |

| **QUARTER: Current Minor Courses** | | | **SEMESTER: Converted Minor Courses** | | |  |
| --- | --- | --- | --- | --- | --- | --- |
| Course # | Course Title | QCH | Course # | Course Title | SCH | **Comments** |
| - | - | - | ANTH-101 | Discovery of Sociology and Anthropology | 3 |  |
| - | - | - | SOCI-101 | Discovery of Sociology and Anthropology | 3 |  |
| 0510-210 | Cultural Anthropology | 4 | ANTH-102 | Cultural Anthropology | 3 |  |
| 0515-210 | Foundations of Sociology | 4 | SOCI-102 | Foundations of Sociology | 3 |  |
| 0510-502/0531-502 | Archaeology and the Human Past | 4 | ANTH-103 | Archaeology and the Human Past | 3 |  |
| - | - | - | ANTH-201 | Writing about Society and Culture | 3 |  |
| - | - | - | SOCI-201 | Writing about Society and Culture | 3 |  |
| 0510-440 | Cultures in Globalization | 4 | ANTH-210 | Culture and Globalization | 3 |  |
| 0510-511/0531-445 | Field Methods in Archaeology | 4 | ANTH-215 | Field Methods in Archaeology | 3 |  |
| 0510-486 | Globalizing Africa | 4 | ANTH-225 | Globalizing Africa | 3 |  |
| 0510-506 | Great Discoveries in Archaeology | 4 | ANTH-230 | Great Discoveries in Archaeology | 3 |  |
| 0510-443 | Immigration to the U.S. | 4 | ANTH-235 | Immigration to the U.S. | 3 |  |
| 0510-488 | Muslim Youth Cultures | 4 | ANTH-240 | Muslim Youth Cultures | 3 |  |
| 0510-319 | Ritual and Performance | 4 | ANTH-245 | AE: Ritual and Performance | 3 |  |
| - | - | - | ANTH-250 | Themes in Archaeological Research | 3 |  |
| - | - | - | ANTH-255 | Regional Archaeology | 3 |  |
| 0510-446 | Native North Americans | 4 | ANTH-260 | Native North Americans | 3 |  |
| 0510-448 | Native Americans in Film | 4 | ANTH-265 | Native Americans in Film | 3 |  |
| 0510-465 | Social and Cultural Theory | 4 | ANTH-301 | Social and Cultural Theory | 3 |  |
| 0510-465 | Social and Cultural Theory |  | SOCI-301 | Social and Cultural Theory | 3 |  |
| 0515-406 | Qualitative Methods | 4 | ANTH-302 | Qualitative Research | 3 |  |
| 0515-406 | Qualitative Methods | 4 | SOCI-302 | Qualitative Research | 3 |  |
| 0526-440 | Quantitative Methods | 4 | ANTH-303 | Quantitative Research | 3 |  |
| 0526-440 | Quantitative Methods | 4 | SOCI-303 | Quantitative Research | 3 |  |
| 0510-487 | African Popular Cultures | 4 | ANTH-310 | African Popular Cultures | 3 |  |
| 0510-508/0531-508 | Archaeology of Cities | 4 | ANTH-315 | The Archaeology of Cities | 3 |  |
| 0510-452  /0522-452 | Bodies and Culture | 4 | ANTH-325 | Bodies and Culture | 3 |  |
| 0510-459 | Cultural Images of War and Terror | 4 | ANTH-330 | Cultural Images of War | 3 |  |
| 0510-442 | Culture and Politics in Latin America | 4 | ANTH-335 | Culture and Politics in Latin America | 3 |  |
| 0510-457 | Divided Europe | 4 | ANTH-340 | Divided Europe | 3 |  |
| 0510-460 | Genocide & Post-Conflict Justice | 4 | ANTH-345 | Genocide and Post-Conflict Justice | 3 |  |
| 0510-444 | The Global Economy and the Grassroots | 4 | ANTH-350 | The Global Economy and the Grassroots | 3 |  |
| - | - | - | ANTH-355 | Historic Archaeology | 3 |  |
| - | - | - | ANTH-360 | Humans and Their Environment | 3 |  |
| 0510-484 /0531-484 | Islamic Culture and the Middle East | 4 | ANTH-365 | Islamic Culture and the Middle East | 3 |  |
| 0510-447 | Anthropology of Mass Media | 4 | ANTH-370 | Media and Globalization | 3 |  |
| 0510-461 | Native American Repatriation | 4 | ANTH-375 | Native American Repatriation | 3 |  |
| 0510-464 | Nationalism and Identity | 4 | ANTH-380 | Nationalism and Identity | 3 |  |
| 0510-445 | Global Cities | 4 | ANTH-410 | Global Cities | 3 |  |
| 0510-507 /0531-507 | Archaeological Science | 4 | ANTH-415 | Archaeological Science | 3 |  |
| 0510-485 /0531-510 | Exploring Ancient Technology | 4 | ANTH-420 | Exploring Ancient Technology | 3 |  |
| 0510-451 /0522-451 | Global Sexualities | 4 | ANTH-425 | Global Sexualities | 3 |  |
| 0510-454 | Visual Anthropology | 4 | ANTH-430 | Visual Anthropology | 3 |  |
| 0510-512 /0531-509 | Garbage Archaeology | 4 | ANTH-435 | Garbage Archaeology | 3 |  |
| 0510-509/0531-444 | Survey of Metallurgy | 4 | ANTH-440 | Survey of Metallurgy | 3 |  |
| 0515-442 | Urban Experience | 4 | SOCI-103 | The Urban Experience | 3 |  |
| 0515-482 | African American Culture | 4 | SOCI-210 | African-American Culture | 3 |  |
| 0515-441 | Changing Family | 4 | SOCI-215 | The Changing Family | 3 |  |
| 0515-448 | Minority Group Relations | 4 | SOCI-220 | Minority Group Relations | 3 |  |
| 0515-506 | Social Inequality | 4 | SOCI-225 | Social Inequality | 3 |  |
| 0515-443 | Sociology of Work | 4 | SOCI-230 | Sociology of Work | 3 |  |
| 0515-447 /0522-447 | Women, Work & Culture | 4 | SOCI-235 | Women, Work, and Culture | 3 |  |
| 0515-529 | Deaf Culture in America | 4 | SOCI-240 | Deaf Culture in America | 3 |  |
| 0515-446 | Sociology of Health | 4 | SOCI-245 | Gender and Health | 3 |  |
| 0515-486 | Globalization and Security | 4 | SOCI-250 | Globalization and Security | 3 |  |
| 0515-454 | U.S. Housing Policy | 4 | SOCI-310 | U.S. Housing Policy | 3 |  |
| 0515-453 | Global Exiles of War and Terror | 4 | SOCI-315 | Global Exiles of War and Terror | 3 |  |
| 0515-449 | Population & Society | 4 | SOCI-320 | Population & Society | 3 |  |
| 0526-443 | Community Economic Development: Rochester | 4 | SOCI-325 | Community and Economic Development: Rochester | 3 |  |
| - | - | - | SOCI-330 | Urban Deviance | 3 |  |
| - | - | - | SOCI-335 | Urban Cultures | 3 |  |
| 0515-413 /0526-445 | Urban Planning and Policy | 4 | SOCI-340 | Urban Planning and  Policy | 3 |  |
| 0515-455 | Urban Poverty | 4 | SOCI-345 | Urban Poverty | 3 |  |
| 0515-485 | Diversity in the City | 4 | SOCI-410 | Diversity in the City | 3 |  |
| 0524-210 | Global Studies | 4 | INGS-101 | Global Studies | 3 |  |
| 0524-422 /0507-478 | Histories of Globalization | 4 | INGS-201 | Histories of Globalization | 3 |  |
| 0524-420  /0507-479 | Introduction to African Studies | 4 | INGS-210 | Introduction to African Studies | 3 |  |
| 0524-421 /0507-481 | African Slave Trade | 4 | INGS-310 | African Slave Trade | 3 |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

Policy Name: **D1.1 MINORS POLICY**

 1. Definition

A minor at RIT is a related set of academic courses consisting of no fewer than 15 semester credit hours leading to a formal designation on a student's baccalaureate transcript.

The purpose of the minor is both to broaden a student's college education and deepen it in an area outside the student’s major program. A minor may be related to and complement a student’s major, or it may be in a completely different academic/professional area.   It is the responsibility of the academic unit proposing a minor and the unit’s curriculum committee to indicate any home programs for which the minor is not a broadening experience.

In most cases, minors shall consist of a minimum of two upper division courses to provide reasonable breadth and depth within the minor.

2. Institutional parameters

1. Minors may be discipline-based or interdisciplinary;
2. Only matriculated students may enroll in a minor;
3. At least nine semester credit hours of the minor must consist of courses not required by the student's home program;
4. Students may pursue multiple minors.  A minimum of nine semester credit hours must be designated towards each minor; these courses may not be counted towards other minors;
5. The residency requirement for a minor is a minimum of nine semester credit hours consisting of RIT courses (excluding "X" graded courses);
6. Posting of the minor on the student's academic transcript requires a minimum GPA of 2.0 in each of the minor courses;
7. Minors may not be added to the student's academic record after the granting of the bachelor's degree.

3. Development/approval/administration processes

* 1. Minors may be developed by faculty at the departmental, inter-departmental, college, or inter-college level. As part of the minor development process:
     1. students ineligible for the proposed minor will be identified;
     2. prerequisites, if any, will be identified;
  2. Minor proposals must be approved by the appropriate academic unit(s) curriculum committee, and college curriculum committee(s), before being sent to the Inter-College Curriculum Committee (ICC) for final consideration and approval.
  3. The academic unit offering the minor (in the case of interdisciplinary minors, the designated college/department) is responsible for the following:
     1. enrolling students in the minor (as space permits);
     2. monitoring students progress toward completion of the minor;
     3. authorizing the recording of the minor's completion on student's academic records;
     4. granting of transfer credit, credit by exam, credit by experience, course substitutions, and advanced placement;
     5. responding to student requests for removal from the minor.
  4. As per New York State requirements, courses within the minor must be offered with sufficient frequency to allow students to complete the minor within the same time frame allowed for the completion of the baccalaureate degree.

4. Procedures for Minor revision

It is the duty of the college curriculum committee(s) involved with a minor to maintain the program’s structure and coherence.  Once a minor is approved by the ICC, changes to the minor that do not have a significant effect on its focus may be completed with the approval of the involved academic unit(s) and the college curriculum committee(s).  Significant changes in the focus of the minor must be approved by the appropriate academic unit(s) curriculum committee(s), the college curriculum committee(s) and be resubmitted to the ICC for final consideration and approval.